



Board of Review Meeting Notice  
Agenda

Date: May 25, 2021, 6:00 p.m.  
Location: Ridgeway Community Center  
Room 101/102  
208 Jarvis Street  
Ridgeway, WI 53582

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1. Meeting Opening

Meeting will convene in Room 101/102 of the Ridgeway Community Center, 208 Jarvis Street, Ridgeway, WI; to consider objection notices filed and, if applicable, order/schedule hearings, whereby sworn testimony from property owners objecting to their property assessments will be taken pursuant to Sec. 70.47(1) of the Wis. Statutes.

- 1.a. Call to Order and Roll Call
- 1.b. Confirmation of Board of Review and Open Meeting Notice Compliance
- 1.c. Selection of Chairperson and Vice-chairperson
- 1.d. Confirmation of member mandatory training requirements
- 1.e. Annual Assessment Report - Gardiner Appraisal
- 1.f. Assessment Roll  
Certification of the Assessment Roll, Review of the Assessment Roll, and Performance of Statutory Duties
  - Examine the Assessment Roll
  - Correct description or calculation errors
  - Add omitted property
  - Eliminate double assessed property
- 1.g. Certify all corrections of error under State Law Sec. 70.43
- 1.h. Verify with the Assessor that open book changes are included in the Assessment Roll
- 1.i. Allow residents to examine assessment data

1.j. Consideration of:

- Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
- Requests for waiver of the Board of Review hearing allowing the property owner an appeal directly to circuit court,
- Requests to testify by telephone or submit sworn written statement,
- Subpoena requests, and
- Act on any other legally allowed/required Board of Review matters

1.k. Review Notices of Intent to File Objections

1.l. Hearings and action to be taken on property owner's objections to assessments

1.m. Schedule Additional Board of Review date(s) if necessary

2. Adjournment (to future date if necessary)