



Board of Trustees

Meeting Minutes

Date: January 12, 2021, 7:00 p.m.

Location: Virtual via Zoom

Members Present: President - J Steen
MK Baum
K Venden
M Casper
R Short
J Garner
S Vosberg

Staff Present: Clerk/Treasurer - L Phelan
Deputy Clerk - H Roessler
J Brindley
T Cullen
M Gorham

1. Meeting Opening

1.a Call to Order

Meeting called to order by President Steen @ 7:01pm

1.b Roll Call

1.d Adoption of Agenda

Motion by M Casper. Seconded by R Short to approve adoption of this meeting agenda. Motion carried

1.e Public Comment

None

2. Consent Agenda

Motion by M Casper, Seconded by R Short to approve the consent agenda as presented.

Motion carried

3. Business

3.a 01/07/2021 Public Hearing Comments Received and Discussion

S Vosberg requested an overall financial picture for the village including the borrowing cap, outstanding debt, and a loan amortization schedule.

3.b Review of 2021 Projects and Project Schedule for Levied 2021 Projects

S Vosberg requested a meeting of the Finance Committee to go over the requested financial picture of the village.

A schedule for vehicle replacement was requested.

3.c Procedures and next steps for Cardinal Community Center/RES

Need to have insurance, usage agreements and hold harmless in place prior to public use. The Streets, Sidewalks, and Parks Committee will meet to address these next steps.

3.d Gym Use - Resident and Citizen Inquiries

Exterior doors need to be rekeyed.

Gym use was discussed. MK Baum mentioned possible volunteers to check-in and check-out groups and maybe stay while using the space. Marshal Gorham will help, suggested possible use for kids to burn off steam. M Casper mentioned open gym option and needing a structured process.

Current requests put on hold until the Streets, Sidewalks, and Park Committee meets and to discuss the process and procedures.

Motion by MK Baum, Seconded by S Vosberg for administration to re-key exterior doors at 208 Jarvis Street not to exceed \$750.00. Motion carried.

3.e RFP for Engineering Services

H Roessler will reach out to Larry at Strang for specific information requested by Michele and Steve, prior to writing and putting out an RFP.

3.f State Statute 943.2 Theft

Motion by K Venden, Seconded by R Short, to approve adoption of State Statute 943.2 Theft into the Village of Ridgeway Ordinance Chapter 10. Motion carried.

3.g Auditor

Motion by M Casper, Seconded by MK Baum to approve contracting with Johnson Block for Auditing Services for the years 2020, 2021 & 2022. Motion carried.

3.h Land Use Agreement with Wisconsin DNR

L Phelan will send to village attorney for review.

M Casper asked L Phelan to send Delta 3 the easement map provided by the DNR to ensure there will not be issues with the proposed water drainage repairs at the village park.

Motion to approve the Land Use Agreement with the Wisconsin Department of Natural Resources.

3.i CDBG Update and Agreement with the Department of Administration for 08/21/2020 through 12/31/2022

Motion by MK Baum, Seconded by R Short to approve the CDBG Agreement with the Wisconsin Department of Administration. Motion carried.

3.j Master Policy First American Title Insurance Company

Motion by M Casper, Seconded by MK Baum to approve the Master Policy for

Cardinal Way Phase 2. Motion carried

3.k Resolution 2021-01 Regarding the Sale of Lots in the Cardinal Way Subdivision Phase II

Motion by MK Baum, Seconded by J Garner to approve Resolution 2021-01. Motion carried.

3.l Future Board Meetings

At this time, full board meetings will continue virtually due to the ongoing global health pandemic. Additionally, networking and technology need to be set up to enable committee meetings to begin at 208 Jarvis Street/Community Center.

Motion by M Casper, Seconded by R Short to move forward with setting up technology/networking at Community Center. Motion carried.

4. Correspondence

Received and filed.

5. Future Agenda Items

Will be sent to village office staff as needed.

6. Adjournment

Motion by R Short, Seconded by K Venden, to Adjourn. Motion carried at 9:41 pm.