



## Board of Trustees

### Meeting Minutes

**Date:** February 9, 2021, 6:30 p.m.

**Location:** Virtual via Zoom

**Members Present:** President - J Steen

MK Baum

K Venden

M Casper

R Short

J Garner

S Vosberg

**Staff Present:** Clerk/Treasurer - L Phelan

Deputy Clerk - H Roessler

J Brindley

T Cullen

M Gorham

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#### 1. Meeting Opening

##### 1.a Call to Order and Roll Call

Meeting called to order by President Steen at 6:30 pm and roll call was taken and is listed above.

##### 1.b Confirmation of Open Meeting Law Compliance

L Phelan confirmed this was a properly noticed meeting posted on **February 5th, 2021** at the Village Hall/Ridgeway Fire Station, Ridgeway Post Office, Farmers Savings Bank-Main Street, Ridgeway and on the Village website.

##### 1.c Adoption of Agenda

Motion by R Short, Seconded by K Venden, to approve adoption of this meeting agenda. Motion carried.

1.d Correspondence Received

Received and filed.

1.e Public Comment

There was no one wishing to speak.

2. Consent Agenda

Motion by M Casper, Seconded by R Short, to adopt the consent agenda. Motion carried.

2.c Department Reports - Received and Filed

3. Business

3.a Land use behind the Village Park - Hollie Rickie, Ridgeway Advancement President

Ms. Rickie was not present at the time the agenda item was taken up and the item was tabled until she can attend to address the board.

3.b Jurisdictional Transfer for Connor Drive - a portion of CTH HHH

Motion by MK Baum, Seconded by S Vosberg, to approve Resolution 2021-02 Jurisdictional Transfer of a portion of Cty Hwy HHH to Conner Drive, Village of Ridgeway. Motion carried.

3.c ATV/UTV Ordinance

Motion by MK Baum, Seconded by J Garner, to amend village ordinance to reflect operating times of 6am to 11pm. Motion carried.

3.d 2021 CDBG Interim Financing

Lori Phelan discussed the interim financing requiring board approval.

Motion by MK Baum, Seconded by M Casper, to approve the interim financing for the CDBG loan of up to \$750,000 at an interest rate of 2.5%. Motion carried.

3.e Water Tower Painting and Repair Project

Item taken first at 6:35 pm due to another commitment for Mark Doyle.

Mark Doyle, Delta3 was present to discuss his recommendation and answer questions. Delta3 recommended selecting the second lowest bidders, which

would cost \$55,000 more than taking the lowest bidder. However, total project cost would still be \$79,000 under the project estimation.

The bid includes the Ridgeway text with the accent lines (option 1). The ghost would be a change order.

The village took out a loan for \$550,000 to cover the work, engineering, and inspection.

The inspection choices are KLM and James Orr.

Staff will compile two ghosts to send to the trustees for a majority vote.

Motion by M Casper, Seconded by MK Baum, to award the bid for Contract 1 for water tank painting and repairs to Seven Brothers Painting with Alternate A Cathodic Protection. Motion carried.

Motion by K Venden, Seconded by R Short, to award Contract #2 Water System SCADA Upgrade to LW Allen. Motion carried.

Motion by R Short, Seconded by M Casper, to award the inspection contract to James Orr Coating Inspection for \$17,900 to include SCADA protection and warranty.

3.e.1 Water Tower Correspondence Received from Residents

3.f Ordinance No. 5.14 Mailbox Replacement Policy

Jeff Brindley discussed the change in the ordinance clarifying the difference between plow damage and snow damage. This new ordinance makes it clear that the village can not be held responsible for snow hitting a mailbox that may be old, in disrepair, or improperly fastened. The village would accept responsibility for any mailbox that was struck by the plow or village vehicle.

Motion by M Casper, Seconded by K Venden, to adopt Mailbox Replacement Policy 5.14. Motion carried.

3.g Resolution 2021-03 Appointing Election Inspectors

Motion by MK Baum, Seconded by R Short, to approve Resolution 2021-03 Appointing Election Inspectors for 2021-2023. Motion carried.

3.h Public Property Usage - Community Center Reservations, Needs, and Next Steps

M Casper discussed what the Streets, Sidewalks, and Parks Committee had been working on. Inventoried, cleaned, created a fee schedule for rental and addressed the requests already made.

In order to rent some of the other rooms, there needs to be some more thorough cleaning, some painting done, needing tables and chairs for community use.

Would like to start with the library organization, Dodgeville Public Library, and volunteers a month before anticipated open date.

Professional cleaner in to clean the first floor in February. Painting in March. Moving the Marshal Office and Village Office in April. Having the library start working in April possibly opening May.

Motion by M Casper, Seconded by MK Baum, to approve the Ridgeway Winter Market 2021 Facility Usage Agreement. Motion carried.

Motion by MK Baum, Seconded by M Casper, to adopt the Public Property Usage Procedure. Motion carried.

Motion by MK Baum, Seconded by J Garner, for the clerk office to prepare an RFP for painting the first floor of the community center to include the two lower rooms, the multipurpose room, the large classroom/room 101 across from the gym, and the main office/clerk office. Motion carried.

Motion by MK Baum, Seconded by S Vosberg, to approve the Community Use of Village Facilities - Gym Rental Agreement. Motion carried.

Motion by MK Baum, Seconded by R Short, to authorize up to \$5,000 for tables, chairs, and gates for the community center from funds donated by community members. Motion carried.

3.i Close bank account and transfer funds

Motion by MK Baum, Seconded by M Casper, to move all monies from Sewer Fund Depreciation Account ending in 1676 in the amount of \$21,990.80 to Sewer Fund DNR Replacement Account ending in 1692 and closing the Sewer Fund Depreciation Account. Motion carried

3.j L Phelan Resignation

L Phelan's resignation is effective February 25th, but is willing to stay on after the audit to assist with training and audit wrap-up until March 4th.

Motion by M Casper, Seconded by R Short, to adopt Resolution 2021-04 in appreciation of Lori L. Phelan's service to the Village of Ridgeway. Motion carried

3.k Closed session pursuant to Wisconsin State Statute 19.85 for considering employment, promotion, compensation or performance evaluation data of a public employee

Motion by M Casper, Seconded by S Vosberg, to convene in closed session

3.l Reconvene in open session for action on closed session items as appropriate

There will be a Finance Committee meeting to discuss staffing changes Wednesday, February 17, 2021 at 5:30 pm at the Village Hall/Fire Station.

3.m Resolution No. 2021-01 for Sale of Lots in the Cardinal Way Subdivision Phase II

4. Adjournment

Motion by MK Baum, Seconded by M Casper, to Adjourn at 9:39 pm

Motion carried.