



Board of Trustees

Meeting Minutes

Date: April 13, 2021, 7:00 p.m.
Location: Virtual via Zoom
Members Present: President - J Steen, MK Baum, K Venden, M Casper, R Short, J Garner, S Vosberg
Staff Present: H Roessler, J Brindley, T Cullen, M Gorham

1. Meeting Opening

1.a Call to Order

Meeting called to order by President Steen at 7:00 pm.

1.b Roll Call

Roll call was taken and listed above.

1.c Confirmation of Open Meeting Law Compliance

H Roessler confirmed this was a properly noticed meeting and posted on **April 9** at the Village of Ridgeway Fire Station, USPS-Ridgeway, Farmers Savings Bank-Main Street, Ridgeway and on the Village website.

1.d Adoption of Agenda

Motion by R Short, Seconded by J Garner, to adopt this meeting agenda. Motion carried.

1.e Correspondence and Announcements

President Steen was recognized for his fourteen years of service to the village.

1.f Public Comment

There was no one wishing to speak.

2. Public Hearing - Updated Zoning Map

Public comments were taken during the public hearing regarding the Cardinal Way Subdivision, the builders, the realtor, and the development of the subdivision from one of the residents who recently

built a home in the Phase 1 subdivision. Trustees and the realtor explained the complaint process through DSPS and President Steen directed the residents to write down their complaints and submit to the board so they could address them appropriately.

There were no comments regarding the proposed zoning changes.

Motion by M Casper, Seconded by K Venden, to open the public hearing at 7:09 pm. Motion carried.

Motion by MK Baum, Seconded by K Venden, to close the public hearing at 7:25 pm. Motion carried.

3. Zoning Map Update

Motion by S Vosberg, Seconded by M Casper, to approve the updates to the zoning map. Motion carried.

4. Consent Agenda

S Vosberg inquired about street maintenance and sweeping. T Cullen is working on quotes for crackfilling and/or chip sealing Kirby, Jarvis, Cretney, Grove Streets. Roessler will confirm budgeted amount.

Motion by MK Baum, Seconded by R Short, to approve the consent agenda. Motion carried.

4.a Minutes to be approved

4.b General Fund, Payroll and Automatic checks for approval

4.c Department Reports

Received and Filed

5. Correspondence and Announcements

6. Business

6.a Village Proclamation - April is Fair Housing Month

President Steen read the proclamation for Fair Housing Week to be April 19, 2021 through April 23, 2021.

Motion by MK Baum, Seconded by J Garner, to authorize and approve this proclamation and have President Steen sign it on behalf of the board. Motion carried.

6.b Proposed 2021 Infrastructure Improvements' Project

Mark Doyle, Delta3 Engineering, was present to discuss the proposed plans for the 2021 CDBG Street Improvement Projects. Proposed bid date is the first Thursday, May 6.

A public informational meeting regarding the specifications for the street, water, and sewer line project, will be held Tuesday, May 11, 2021 at 6:30pm, prior to the regular monthly board meeting.

Motion by M Casper, Seconded by J Garner, to approve the plan specs and estimates and to proceed with the bid opening for construction bids on May 6, 2021. Motion carried.

6.c Cardinal Way Update

Anne Larson informed the board that construction costs have increased substantially in 2021, and availability of materials is ever-changing. The realtors are working hard with the builders to make up the difference in material costs. Three lots have been sold in Phase 2 to date. There are ten lots remaining for sale from both phases.

S Vosberg recommended that the Plan Commission review the market data at an in-person meeting.

6.d Payoff of TID Phase I Cardinal Way Loan

Motion by S Vosberg, Seconded by K Venden, to take excess revenue in the amount of \$80,560.67 and pay off the TID Phase 1 loan. Motion carried.

6.e TowerPoint

No action was taken.

6.f Village Park Improvements

Motion by R Short, Seconded by M Casper, to pause the village park infrastructure improvements for at least a year. Motion carried.

Motion by M Casper, Seconded by S Vosberg, to move the village park improvements to a joint effort with the Plan Commission and SSP Committee to exploring TID options.

6.g Squad Car Storage

Marshal Gorham was present to start the discussion regarding putting the squad car which houses medical equipment and other electronics in the shop. He is looking for a heated indoor space option for the village squad car.

T Cullen and J Brindley indicated that they have a seasonal rotation on tools, utilizing cold storage (the green shed) to house out of season tools. Public Works is rotating and shuffling vehicles and tools, using the shop for repairs and maintenance on equipment and storage at the end of the day.

6.h Green Shed Update

S Vosberg indicated that there should be a conversation regarding the future of the green shed, and should at least create a plan for a natural screen/barrier. J Steen indicated that there were many options discussed last spring. J Garner indicated she provided numbers for trees. J Brindley indicated that the items inside the green shed are safety equipment, off season

equipment, lawn mowers, Ridgeway Advancement Halloween decorations etc. Item was tabled for discussion at the next Plan Commission meeting.

6.i Electronic Recycling Event May 22

J Brindley is willing to volunteer his time to keep the items out of the ditch. L Phelan could be available noon to 2 pm. R Short will let J Brindly know if he is available to help staff the event. Three or four people will be needed.

Motion by S Vosberg, Seconded by K Venden, to approve the price list for the electronic recycling event. Motion carried.

6.j Review of Comprehensive Plan Updates

H Roessler indicated Plan Commission members have been working on revising the proposed updates to the comprehensive plan over the last several months and held a public hearing regarding the proposed changes April 7, 2021. The changes provided further community information and revised plan goals to account for recent changes in the village. The Future Land Use Map was also revised and updated.

Motion by MK Baum, Seconded by R Short, to adopt the updates to the Comprehensive Plan as presented. Motion carried.

6.k Community Center

6.k.1 Review of Strang's Recommendations

M Casper indicated that the Streets, Sidewalks, and Parks Committee is looking to reengage with Strang Engineering and the board agreed to determine a meeting date and time with the engineer and committee to determine next steps with the project and costs.

6.k.2 Adopt an official name for the community center building at 208 Jarvis Street

The Streets, Sidewalks, and Parks Committee is looking to reengage with Strang Engineering. A meeting date and time with the engineer and committee to determine next steps with the project and costs will be arranged.

Motion by M Casper, Seconded by K Venden, to adopt Ridgeway Community Center as the official name of the community center building at 208 Jarvis Street. Motion carried.

6.k.3 Facilities Maintenance

Cleaning and maintenance is to be handled internally with current village staff.

6.k.4 Office and Room Rental Requests

By consensus the board indicated that the former kindergarten room (Room 112) be utilized as a senior center free of charge to seniors.

6.k.5 Ridgeway Volunteer Library Update

Roessler provided an update and thanked all the volunteers and Friends and Staff of the Dodgeville Public Library. The open house of the Ridgeway Volunteer library is planned for May 2.

6.l Deputy Clerk Position

The position is not filled and will be reposted.

7. Adjournment

Motion by J Garner, Seconded by K Venden, to adjourn at 10:19 pm. Motion carried.