



Board of Trustees

Meeting Minutes

Date: June 8, 2021, 7:00 p.m.
Location: Ridgeway Community Center
Room 101/102
208 Jarvis Street
Ridgeway, WI 53582

Members Present: M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, K Venden

Staff Present: J Brindley, T Cullen, M Gorham, H Roessler

1. Meeting Opening

1.a Call to Order and Roll Call

Meeting called to order by President Casper at 7:00 pm.

Roll call is listed above.

1.b Confirmation of Open Meeting Law Compliance

Roessler confirmed this was a properly noticed meeting and posted on **June 7, 2021** at the Village of Ridgeway Fire Station, Ridgeway Post Office, Ridgeway Branch Farmers Savings Bank-Main Street, Ridgeway Community Center and on the Village website.

1.c Pledge of Allegiance

The pledge was recited.

1.d Adoption of Agenda

Motion by MK Baum
Seconded by K Venden

to adopt the meeting agenda as presented.

Motion carried.

1.e Department Reports

Received and filed.

1.f Correspondence and Announcements

Roessler provided an update to attendees regarding upcoming training and village announcements.

1.f.1 Draft 2020 Audit Reports

The 2020 Draft Audit was received and filed.

1.g Public Comment

Sue Husom was present to discuss purchasing the land connected to their property adjacent to the village park to facilitate building on their land. Proposal and application will be prepared and presented to Plan Commission in July by Husom.

Ron Tallman, was present to discuss taxes and inquire about Board of Review. Tallman advised the board to be careful with spending in order to preserve the development in Cardinal Way and support new property owners.

Delores Kolosovsky, recommends and encourages all the board members to go to the budget training.

Mary Kay Baum, spoke to the board making responsible decisions, and encouraged advocating on the state level for additional support to reduce the burden on local taxpayers through shared revenue options.

2. Consent Agenda

Motion by R Nevins, Seconded by R Short, to adopt the consent agenda. Motion carried.

2.a Minutes to be Adopted

2.b General Fund Disbursements and ACH Payments

3. Business

3.a Elevated Steel Spheroid Painting and Repairs - Contract 1, Change Order #1

Mark Doyle, Delta3 Engineering, was present to update attendees regarding the tower project. Seven Brothers has begun painting, the SCADA will then be installed, and the project is expected to be wrapping up by mid-July.

Motion by S Vosberg, Seconded by R Short, to approve Change Order No. 1, Contract No. 1, with Seven Brothers Painting for a time extension. Motion carried.

3.b LW Allen SCADA Time Extension - Contract 2, Change Order #1

Motion by R Nevins, Seconded by S Vosberg, to approve Change Order No. 1, Contract No. 2, with LW Allen for a time extension. Motion carried.

3.c Water Valve Replacement at Water Tower

Mark Doyle, advised that it was very difficult to get the water valve shutoff for the village water tower by the hydrant since the nut is bent. Doyle indicated now would be the time to switch the valve out, for if it needs to be replaced after the tower is refilled, repairs would include a live tap and be significantly more expensive.

Motion by S Vosberg, Seconded by J Garner, to accept the estimate from Owens Excavating for \$5,950 to replace the valve at the water tower before it is refilled. Motion carried.

3.d Proposed 2021 Infrastructure Improvements

3.d.1 WDNR Safe Drinking Water Loan Program (SDWLP)Authorized Representative Resolution #2021-07

Motion by R Short, Seconded by K Venden, to adopt Resolution 2021-07 to authorize the Village President as the authorized representative for the Village of Ridgeway Environmental Improvement Fund applications. Motion carried.

3.d.2 WDNR Safe Drinking Water Load Program (SDWLP)Reimbursement Resolution #2021-08

Motion by MK Baum, Seconded by S Vosberg, to adopt Resolution 2021-08 as village intent to pay for 2021 Infrastructure Improvements prior to

debt proceeds availability. Motion carried.

3.d.3 Asset Management Plan

Motion by MK Baum, Seconded by R Nevins, to accept the Asset Management Plan with an edit on page 8 for a typo. Motion carried.

3.d.4 Safe Drinking Water Loan Application

Motion by MK Baum, Seconded by S Vosberg, to accept the Safe Drinking Water Application for 2021-2022. Motion carried.

3.e 215 Wells Street Variance Request

Chip Foss, contractor for improvements at 215 Wells Street, was present to discuss the project with the Board of Trustees acting per state statute 62.23(6)(f) as the Board of Zoning Appeals to hear the variance request. The contractor is looking for the variance to extend the house 12 feet into the current setback regulation, but not going beyond any existing buildings. The existing structure does not comply with minimum square footage requirements. The structure as planned would be 12'6" from the DNR Right of Way along Military Ridge State Trail.

Motion by S Vosberg, Seconded by K Venden to grant Mr. Jordan Miller's variance request for variance to the minimum rear set back requirement of R-2 Zoning from 25' to 12'6" at 215 Wells Street. Motion carried.

3.f CMAR Resolution 2021-10

Jeff Brindley gave background information regarding the Compliance Maintenance Annual Report (CMAR) to attendees. The report is an overview of how the wastewater treatment facility is running throughout the year.

Motion by MK Baum, Seconded by R Short, that the board has reviewed and adopted the 2020 Compliance Maintenance Annual Report and adopts Resolution 2021-10. Motion carried.

3.g Liquor Licenses 2021 -2022

Motion by R Short, Seconded by J Garner, to grant 2021-2022 Liquor License Renewals to applicants as presented. Motion carried.

3.h SS&P Committee Recommendation for Arbor Vitae Trees Along the Berm Behind the Green Shed

Motion by R Nevins, Seconded by J Garner, to authorize up to \$500 be spent on about six arbor vitae shrubs for planting by Public Works 10 to 15 feet apart along the berm area to screen the green shed owned by the village. Motion carried.

3.i Review of SS&P/Plan Commission recommendation to repay \$70,000 of Loan x656

M Casper apprised the trustees of discussions with the Streets, Sidewalks, Parks Committee and Plan Commission meetings regarding park improvements. From the loan that was taken out last fall to keep \$30,000 for bathroom improvements and cosmetic improvements to the village park.

Motion by MK Baum, Seconded by K Venden, to repay \$70,000 of village loan x656 to Farmers Savings Bank due to adjustments in park improvement plans. Motion carried.

3.j Deputy Clerk Position

Motion by R Short, Seconded by R Nevins, to accept Finance Committee recommendation and offer employment of 32 hours a week to Maggie Johnson as Deputy Clerk. Motion carried.

3.k Authorize Purchase of Cluster Box Unit for Phase 2 Cardinal Way

Motion by J Garner, Seconded by R Nevins, to authorize purchase of a cluster box unit for Phase 2 of Cardinal Way Subdivision to match the two units that are there. Motion carried.

3.l TIF District Annual Report (PE-300) to be completed and submitted by Johnson Block

Motion by MK Baum, Seconded by J Garner, to authorize up to \$600 for Johnson Block to complete TID Municipal Form PE-300 on behalf of the village. Motion carried.

3.m Fire Department Chair Reimbursement

Motion by R Short, Seconded by J Garner, to reimburse the Fire Department for \$700 of the chair purchase made in 2019. Motion carried.

3.n Ch. 2.01 Meeting Time and Place

Motion by MK Baum, Seconded by R Short, to keep meetings at 7:00 pm and move the location to the Ridgeway Community Center. Motion carried.

3.o Chapter 6 Municipal Code Updates

Motion by MK Baum, Seconded by R Nevins, to approve edits to Chapter 6 of the Municipal Code to align with the village's 2021 Simple Rate Case Application Acceptance. Motion carried.

3.p Resolution 2021-06 Local Legal Posting Notifications

Motion by MK Baum, Seconded by J Garner, to adopt Resolution 2021-06 Local Legal Posting Locations to be the Ridgeway Community Center and the village website. Motion carried.

Motion by MK Baum, Seconded by R Short, for the Clerk to place ongoing communication in previous posting locations of the Post Office, the Bank, and the fire station, advising people where to find the legal posting notices with addresses clearly stated. Motion carried.

3.q Resolution 2021-09 Shared Funding

Motion by MK Baum, Seconded by R Short, to adopt Resolution 2021-09 Support for a Strong State and Local Partnership. Motion carried.

Motion by MK Baum, Seconded by S Vosberg, to direct the Clerk to send Resolution 2021-09 as adopted by the Village Board of Trustees to all members of the Joint Finance Committee. Motion carried.

4. Adjournment

Motion by R Nevins, Seconded by K Venden, to adjourn at 9:12 pm. Motion carried.