



**Board of Trustees**

**Meeting Minutes**

**Date:** July 13, 2021, 7:00 p.m.  
**Location:** Ridgeway Community Center  
Room 101/102  
208 Jarvis Street  
Ridgeway, WI 53582

**Members Present:** M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, K Venden

**Staff Present:** J Brindley, T Cullen, M Gorham, H Roessler, M Johnson

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1. Meeting Opening

1.a Call to Order and Roll Call

Meeting called to order by President Casper at 7:00 pm. Roll call is listed above.

1.b Confirmation of Open Meeting Law Compliance

Roessler confirmed this was a properly noticed meeting posted on **July 12th**, at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

1.c Pledge of Allegiance

The pledge was recited.

1.d Adoption of Agenda

Motion by J Garner, Seconded by K Venden, to adopt of this meeting agenda as presented. Motion carried.

1.e Department Reports

Received and filed.

1.f Correspondence Received and Announcements

- Roessler indicated the Upper Sugar River Watershed Association was looking for individuals to join the Steering Committee for the South Central Invasives Partnership (SCIP). Mary Kay Baum volunteered and was unanimously nominated to participate. MK Baum indicated another resident may have some interest and she would reach out to him.
- MK Baum indicated there was an informational meeting at the Barneveld Legion Hall regarding the ATC line Thursday, July 15.
- Marshal Gorham indicated that he is having community meetings Monday July 26 at 7:00 pm and Monday August 2nd.

Announcements/Public Correspondence Taken Prior to Adjournment:

- Trees/Bushes encroaching the sidewalk along Main Street need to be abated according to village ordinance. Director of Public Works to work with Village Office for proper procedures and notices.
- Storm drain outside of Badgermart has a large hole that requires patching. Public Works to address this issue immediately.

1.g Public Comment

There was no one wishing to speak.

2. Consent Agenda

2.a Minutes to be Adopted

2.b General Fund Disbursements and ACH Payments

Motion by MK Baum, Seconded by R Short, to adopt the consent agenda. Motion carried.

3. Business

*MINUTES NOTE: Agenda Item 3.f the use of force policy was taken first (at 7:15 pm) to allow for the Marshal to present and attend to urgent business.*

*Additional Announcements/Public Comments were taken prior to adjournment by Trustees and are noted under Correspondence and Announcements.*

3.a Possible extension of water service/change order for force main sewer pipe to right of way for future service to lot 177-0203 on the east end of Keane Street as part of the 2021 Infrastructure Improvements

Mark Doyle was present to discuss his meeting with Patrick Leahy regarding possible future development of his vacant property. There is currently no water service or sewer service to the ROW of the property. Doyle indicated it would cost \$1,500 to run water service lines to the property. The Village could run a force main pipe to the ROW to provide sewer service. A force main pipe runs around \$50/foot and would probably need about 50 feet or roughly a cost of \$2,500 to run sewer service up to the property. Running the sewer force main pipe would require a change order to the project.

Doyle and Roessler would work with property owners to have the Plan Commission discuss future steps.

3.b Jl Construction Pay Application No. 1 - 2021 Infrastructure Improvements Project

Mark Doyle indicated that the contractor started work and this pay application is for materials purchased to start the work.

Motion by S Vosberg, Seconded by MK Baum, to approve payment application number one from Jl Construction in the amount of \$14,307 to be paid by CDBG Account Grant Funds from the Department of Administration. Motion carried.

Motion by R Nevins, Seconded by S Vosberg, to approve payment of Delta3 Invoice 17568 in the amount of \$5,587.50 from village CDBG matching funds for professional services rendered through June 20, 2021 for 2021 Infrastructure Improvements. Motion carried.

3.c G-Pro Excavating Pay Application No. 4- Cardinal Way Subdivision Phase 2

Mark Doyle indicated we are holding back 5% to ensure satisfactory completion.

Motion by MK Baum, Seconded by R Short, to approve Application for payment number 4 in the amount of \$26,857.45 to G Pro Excavating. Motion carried.

Motion by S Vosberg, Seconded by J Garner, to approve payment of \$28,345.45 from Municipal TID Phase 2 Account to G Pro Excavating and Delta3 Engineering for professional services rendered for the TID. Motion carried.

3.d Elevated Steel Spheroid Repainting and Repairs Project

Mark Doyle indicated we are holding back 5% to ensure satisfactory completion of the project.

3.d.1 Contract #1 Pay Application No. 1 - Seven Brothers Painting, Inc.

Consensus was that the water tower looked great. Mark Doyle indicated there were a few punch list items, and we were holding back 5%.

Motion by R Short, Seconded by J Garner, to approve pay application number one from Seven Brother's Painting in the amount of \$305,757.50 for elevated steel spheroid repainting and repairs. Motion carried.

3.d.2 Contract #2 Water System SCADA Upgrade Pay Application No. 1 – L.W. Allen, LLC

Motion by MK Baum, Seconded by J Garner, to approve payment application number one from LW Allen in the amount of 82,398.25 for elevated steel spheroid repainting and repairs. Motion carried.

3.d.3 Water Valve Replacement - Owens Invoice 4620

Discussion regarding Owen's Invoice was tabled per Mark Doyle's instruction that Delta3 engineers and the contractor are working to address remaining issues and the contractor was aware.

3.e Shelter Reservation Request - August 20, 2022

Kaci Cassidy and Keith Lanxon were present to request an extension until 11:00 pm for a band then cleaning up afterwards to have the park ready for the Ridgeway Farmer's Market the next day.

Motion by J Garner, Seconded by R Nevins, to extend the hours of use from 10 pm to 11 pm on Saturday, August 20, 2022. Motion carried.

3.f Use of Force Policy - Marshal Gorham

Item was taken out of order to allow Marshal Gorham to present the policy prior to attending to other matters. He gave background on the Lexipol Policy Project and updated the board regarding the Use of Force Policy presentation. MK Baum

asked the Marshal to explain a chokehold in layman's terms. Marshal Gorham indicated that if in a point during the altercation that the officer feared immediate life-threatening danger an officer is allowed to use a chokehold to end the immediate threat. Marshal indicated he is going to de-escalation teacher training tomorrow, and attends numerous opportunities and trainings for conflict resolution to minimize ever needing to use force. Iowa County Sheriff Department is asking that all departments post their use of force policy on their website.

Motion by K Venden, Seconded by R Nevins, to adopt Policy 300 Use of Force for the Village Marshal's Office. Motion carried.

3.g Request to Purchase Village Lawn Mower - Greg Foster

Jeff indicated that we have a Simplicity Lawn Mower that would go to auction, and Greg offered to have cash in hand to purchase it prior to going to auction.

Motion by MK Baum, Seconded by J Garner, to allow Greg Foster to purchase the Simplicity lawn mower at \$3,000. Motion carried with S Vosberg abstaining.

3.h DNR Land Use Agreement Along Military Ridge State Trail

Motion by R Nevins, Seconded by J Garner, to sign DNR Land Use Agreement for the Military Ridge State Trail. Motion carried.

3.i LWMMI Insurance Renewal Proposal

Motion by R Nevins, Seconded by K Venden, to renew the Baer insurance policy. Motion carried.

3.j Trash Receptacle Purchase Update

A show of hands was taken for a consensus on the color to be purchased: Blue (2), green (0), red (0), sandstone (4). Sandstone will be purchases of the second option presented up to the \$3,000 already authorized for trash and can collection on village property.

4. Adjournment

Motion by J Garner, Seconded by K Venden, Motion to Adjourn at 8:44 pm. Motion carried.