



Board of Trustees

Meeting Minutes

Date: August 10, 2021, 7:00 p.m.
Location: Ridgeway Community Center
Room 101/102
208 Jarvis Street
Ridgeway, WI 53582

Members Present: M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, K Venden

Staff Present: J Brindley, T Cullen, H Roessler, M Johnson

Staff Absent: M Gorham, left early

1. Meeting Opening

1.a Call to Order and Roll Call

Meeting called to order by President Casper at 6:59 pm.

Roll call is listed above.

1.b Confirmation of Open Meeting Law Compliance

Roessler confirmed this was a properly noticed meeting posted on **August 9th**, at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

1.c Pledge of Allegiance

The pledge was recited.

1.d Adoption of Agenda

Motion by K Venden, Seconded by MK Baum to adopt of this meeting agenda as presented. Motion carried.

1.e Department Reports

Trustees were having issues with PDFs. If trustees are having further issues, they can see H. Roessler or M. Johnson for help.

1.f Correspondence and Announcements

1.g Public Comment

- Marshal Gorham mentioned the next veteran's memorial meeting is 7pm on 8/30. R. Short said he would attend.
- Jon Greene mentioned getting the parks back up in running.

2. Consent Agenda

Motion by S Vosberg, Seconded by R Short to adopt the consent agenda. Motion carried.

2.a Minutes to be Adopted

2.b General Fund Disbursements and ACH Payments

3. Business

3.a Force Sewer Main Extension to ROW on East Keane Street - Mark Doyle, Delta3 Engineering

Plan Commission recommended to the board to take the sewer to the right away.

Motion by MK Baum, Seconded by S Vosberg to change order for up to \$2,500 for force sewer main to reach right of way at the terminus of East Keane Street. Motion carried.

3.b 2021 Infrastructure Improvements -- PayApplication #2 JI Construction, LLC

Motion by S Vosberg, Seconded by MK Baum to recommend approval of JI Construction Pay Application 2 in the amount of \$141,269 to be paid by CDBG funds. Motion carried.

Motion by MK Baum, Seconded by K Venden to recommend approval of payment to Delta3 Engineering for professional services rendered for the 2021

Grant Administration and Construction Engineering in the amount of \$7,748.50 to be paid by Village CDBG Matching Funds Account through a draw on Municipal Loan ending in x5836. Motion carried.

3.c Elevated Steel Spheroid Repainting and Repairs

3.c.1 Contract #1 Seven Brothers Painting, Inc. – Pay Application #2

Motion by K Venden, Seconded by J Garner to accept final pay application number two from Seven Brothers Painting to be paid from Village Water Fund Money Market Account in the amount of \$16,092.50. Motion carried.

3.c.2 Contract #2 L.W. Allen, LLC – Pay Application #2

Motion by R Nevins, Seconded by R Short to accept final pay application number two from LW Allen, to be paid from Village Water Fund Money Market Account, in the amount of \$4,336.75. Motion carried.

3.d Review of Plan Commission Recommendation for Approval of CUP for 6868 Rock Road

Todd Kuschel provided information about his plan saying he plans on selling classic cars and RVs. M Casper said the Plan Commission recommended it with a conditional use.

Motion by MK Baum, Seconded by S Vosberg to approve Mr. T Kuschel's CUP Application for 6868 Rock Road with special consideration noted for the property's compliance with all federal, state, and local regulations specifically Chapter 9 Public Nuisances with a business being held to the same standards as an individual. Motion carried.

3.e Park and Recreation Duties

- John McSherry spoke about the Ridgeway Advancement. Jon Greene asked what is happening with the Advancement. M. Casper explained that the Ridgeway Advancement is legally dissolving. Concerned citizens should contact the Ridgeway Advancement directly with any questions.

- M Casper said they want to create a Park Commission to bring the community together. H Roessler indicated that the village office is also working on community programming.
- S Vosberg asked how the Park Commission would work and budgeting. H Roessler said it is modeled like the Plan Commission.

3.e.1 Creation of Village Ordinance 1.04 (5) Park Commission

- H Roessler said that the proposed Park Commission would be in charge of public land use in the Village of Ridgeway. All use will funnel through the Park Commission, including the community center.
- MK Baum wanted to table the discussion to discuss the title of the commission. S Vosberg requested to make an amendment to the title. Change to "Park and Recreation Commission."

Motion by R Nevins, Seconded by J Garner to create Ordinance 1.04 (5) to create Park and Recreation Commission. Motion carried.

Amendment: Motion by MK Baum to table to next board meeting. Failed for lack of a second.

3.e.2 Amendment to Village Ordinance 1.04 Boards and Commissions (3) (b)2b

No action was taken.

3.e.3 Amendment to 2.04 Committees (b) and removal of (c)

Motion by MK Baum, Seconded by R Short to make motion to amend to 2.04 Committees (b) and removal of (c) Streets and Sidewalks to Public Works Safety and Health. Motion carried.

3.f Request to have Southwestern Wisconsin Regional Plan Commission consult on the CORP

Board decided that the \$3,000 would come out of loan or 2022 budget.

Motion by R Nevins, Seconded by J Garner to approve/deny Southwestern Wisconsin Regional Planning Commission Comprehensive Outdoor Recreation Plan (CORP) planning process facilitation in the amount of \$3,000. Motion carried.

Motion by K Venden, Seconded by S Vosberg to pay Southwestern Wisconsin Regional Planning Commission out of the 2022 budget. Motion carried.

3.g Park Bathroom Plumbing Repairs

Jeff Brindley said he is working getting 3 quotes for the repairs. S Vosberg asked about winterizing the bathrooms. Jeff Brindley said we should wait for repairs after winter and will ask about cost timeframe and how long quotes will last.

3.h Ridgeway Volunteer Fire Department Drill Night Training Exercise

S Vosberg said the fire department would be practicing propane fire. Road construction contractors currently have their equipment in that area that the fire department wants. S Vosberg will update us if a new spot is chosen.

3.i Emergency Operations Plan - Annual Update

H Roessler indicated that the only changes will be staff updates and emergency location, which the community center. Board approved the changes.

3.j Election Contingency Update

H Roessler indicated that the only changes are the staff and address updates. Board approved the changes.

3.k Schedule Finance Committee Meetings for 2022 Budget and Employee Reviews

M Casper recommends for the finance to meet on Thursday, September 2nd at 5:30. And 7th and 21st for employee review.

4. Adjournment

Motion by R Short, Seconded by R Nevins motion to adjourn at 9:48 pm. Motion carried.