



Board of Trustees Meeting Minutes

Date: December 14, 2021, 7:00 p.m.

Location: Ridgeway Community Center
Room 101/102
208 Jarvis Street
Ridgeway, WI 53582

Members Present: M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, K Venden

Staff Present: T Cullen, H Roessler

1. Meeting Opening

1.a Call to Order and Roll Call

Meeting called to order by President Casper at 7:00 pm. Roll call is listed above.

1.b Confirmation of Open Meeting Law Compliance

Roessler confirmed this was a properly noticed meeting posted on **December 13, 2021**, at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

1.c Pledge of Allegiance

The pledge was recited.

1.d Adoption of Agenda

Motion by J Garner, Seconded by K Venden, to adopt this meeting agenda as presented. Motion carried.

1.e Department Reports

Received and filed.

1.f Correspondence Received and Announcements

Roessler announced the receipt of \$400 from Dean Health Plan for wellness supplies for the community center.

Chair Casper thanked everyone for their donations, help, and support of last Saturday's Holiday Celebration, silent auction, and craft fair. Chair Casper indicated she was still receiving donations so did not have a final amount of funds raised. Cheer Nomination Boxes would be collected December 16 and the Ridgeway Marshal would deliver the holiday baskets/boxes the week of December 23rd.

1.g Public Comment

There was no one wishing to speak.

2. Consent Agenda

Motion by R Nevins, Seconded by R Short, to adopt the consent agenda as presented. Motion carried.

2.a Minutes to be Adopted

2.b General Fund Disbursements and ACH Payments

3. 18-151 Business Sign

Tabled for future consideration.

4. 2021 Infrastructure Improvements

Mark Doyle, Delta3 was present to discuss the wrap-up of the 2021 portion of the 2021 Infrastructure Improvements. He has a few punch list items for the contractor to complete tomorrow for completion of work for the season.

Motion by S Vosberg, Seconded by MK Baum, to approve JI Construction Pay Application Number 6 in the amount of \$196,076. Motion carried.

Motion by R Short, Seconded by S Vosberg, to approve payment of Delta3 Invoices 18101 and 18100 for a total amount of \$17,377.50 from CDBG Village Matching Funds. Motion carried.

5. Tree Removal

Motion by S Vosberg, Seconded by J Garner, to approve the removal of trees presented on the Tree Removal List and put the project out for further estimates. Motion carried.

6. CORP Plan Draft

Jaclyn Essandoah, Southwestern Wisconsin Regional Planning Commission, was present to outline the CORP process and draft plan. Motion by R Nevins, Seconded by R Short, to approve the Village of Ridgeway 2021 Comprehensive Outdoor Recreation Plan (CORP).

7. Salt Spreader for New Plow Truck

Motion by MK Baum, Seconded by R Short, to approve up to 10,000 for obtaining a salt spreader for the new village plow truck with a guaranteed delivery by September 15th. Motion carried.

8. Debt Service Account - SDWLP Requirement

Motion by S Vosberg, Seconded by J Garner, to authorize the creation of a new independent bank account per Safe Drinking Water Loan debt service requirements for the 2018 Infrastructure Improvements Project with \$19,388 of unrestricted cash funds from the General Fund. Motion carried.

9. 2021-15 Resolution Designating Public Depository and Authorizing Withdrawal and EFT for Holiday Helpers Checking Account

Motion by K Venden, Seconded by J Garner, to adopt Resolution 2021-15 for a separate independent Holiday Helper Checking Account for donations received in support of the Village of Ridgeway Holiday Helpers Community Service Project. Motion carried.

10. Gym Floor Covers

Motion by MK Baum, Seconded by R Nevins, to authorize 8,500 for the purchase of gym floor covers, storage rack, and accessories at the Ridgeway Community Center. Motion carried.

11. Iowa County Humane Society 2022 Contract

Motion by MK Baum, Seconded by R Nevins, to authorize the 2022 contract with the Iowa County Humane Society and prepayment of \$500 budgeted for in 2022. Motion carried.

12. 2022 Assessor Contract

Motion by MK Baum, Seconded by R Short, to approve the 2022-2023 contract with Gardiner Appraisal. Motion carried.

13. Trane Rooftop Unit Service Contract

S Vosburg indicated that we should list the initial heating phase as part of the installer's responsibility and revisit a maintenance contract after 2022, with the trustees consenting.

14. 2021 Budget Amendments

Motion by MK Baum, Seconded by S Vosberg, to adopt Resolution 2021-17 for Amending the 2021 Budget.

For (7): M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, and K Venden

Motion carried. (7 to 0)

15. Multipurpose Room Divider

Trustees gave Roessler some additional phone numbers to reach out to for cleaning estimates for the multipurpose room divider.

16. 2021 Ridgeway Advancement Dissolution Update

Motion by R Short, Seconded by S Vosberg, to adopt the proclamation in support of the volunteers and Ridgeway Advancement donation of \$26,360.37 as Resolution 2021-16. Motion carried.

17. ATC Easement Request

Questions were raised regarding the isolation of the treatment plant from the rest of the village. Roessler will investigate and inquire about televising before and after any potential construction.

18. Adjournment

Motion by K Venden, Seconded by J Garner, to adjourn at 9:56 pm. Motion carried.