



Board of Trustees Meeting Notice  
Agenda

Date: Tuesday, February 9, 2021, 6:30 p.m.  
Location: Virtual via Zoom

Pages

1. Meeting Opening

Meeting will convene virtually via Zoom.

Join Online Zoom Meeting: <https://us02web.zoom.us/j/85855351550>

Join by Phone: 1-312-626-6799

Meeting ID: 858 5535 1550

- 1.a. Call to Order and Roll Call
- 1.b. Confirmation of Open Meeting Law Compliance
- 1.c. Adoption of Agenda  
Motion to approve adoption of this meeting agenda.
- 1.d. Correspondence Received
- 1.e. Public Comment  
Limit of 3 minutes per person-The public comment section of the agenda allows citizens to address the board. However, discussion is limited due to the confines of open meeting laws. Concerns brought forth during this portion of the agenda will be directed to the appropriate department for follow-up.

2. Consent Agenda

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

- 2.a. Minutes to be approved 3
- 2.b. General Fund, Payroll and Automatic checks for approval
- 2.c. Department Reports - Received and Filed 11

3. Business

3.a.	Land use behind the Village Park - Hollie Rickie, Ridgeway Advancement President	
3.b.	Jurisdictional Transfer for Connor Drive - a portion of CTH HHH Craig Hardy - Iowa County Highway Commissioner	45
3.c.	ATV/UTV Ordinance ATV clubs have asked the county to consider opening all county trunk highways for atv/utv usage. The county public works committee would like to see consistencies regarding hours of operation so as to be more enforceable by the law enforcement entities. The committee would like to see all the villages modify their hours of operation to be consistent, and based on the current summaries is recommending to consider hours of operation between 6AM and 11PM to match the city of Dodgeville and Mineral Point ordinances.	53
3.d.	2021 CDBG Interim Financing	
3.e.	Water Tower Painting and Repair Project	58
	3.e.a. Water Tower Correspondence Received from Residents	
3.f.	Ordinance No. 5.14 Mailbox Replacement Policy	93
3.g.	Resolution 2021-03 Appointing Election Inspectors	94
3.h.	Public Property Usage - Community Center Reservations, Needs, and Next Steps	95
3.i.	Close bank account and transfer funds Discussion regarding closure of account 1676 and transferring funds to account 1692.	
3.j.	L Phelan Resignation	96
3.k.	Closed session pursuant to Wisconsin State Statute 19.85 for considering employment, promotion, compensation or performance evaluation data of a public employee	
3.l.	Reconvene in open session for action on closed session items as appropriate	
3.m.	Resolution No. 2021-01 for Sale of Lots in the Cardinal Way Subdivision Phase II Village Clerk and Village President are authorized to sign. Village Clerk to resign effective February 25th.	
4.	<u>Adjournment</u> Motion to Adjourn.	



**Board of Trustees**

**Meeting Minutes**

**Date:** January 12, 2021, 7:00 p.m.

**Location:** Virtual via Zoom

**Members Present:** President - J Steen  
MK Baum  
K Venden  
M Casper  
R Short  
J Garner  
S Vosberg

**Staff Present:** Clerk/Treasurer - L Phelan  
Deputy Clerk - H Roessler  
J Brindley  
T Cullen  
M Gorham

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1. Meeting Opening

1.a Call to Order

Meeting called to order by President Steen @ 7:01pm

1.b Roll Call

1.d Adoption of Agenda

Motion by M Casper  
Seconded by R Short

Motion to approve adoption of this meeting agenda.

Motion carried

1.e Public Comment

NONE

2. Consent Agenda

Motion by M Casper  
Seconded by R Short

Motion to approve the consent agenda as presented.

Motion carried

3. Business

3.a 01/07/2021 Public Hearing Comments Received and Discussion

3.b Review of 2021 Projects and Project Schedule for Levied 2021 Projects

S Vosberg-would like more information and understanding of the village finances. Finance Committee meeting with L Phelan? Overall picture of where we are as a Village?

3.c Procedures and next steps for Cardinal Community Center/RES

Insurance carrier has been contacted. Need to have insurance, usage agreements and hold harmless in place prior to public use. Can people use the gym with limited access to other areas of the building. M Gorham will help with this and there are security cameras. J Brindley asked about maintenance & clean up.

3.d Gym Use - Resident and Citizen Inquiries

Quote for re-keying? S Vosberg suggests exterior doors.

Gym use was discussed. MK Baum mentioned possible volunteers to check-in and check-out groups and maybe stay while using the space. Marshal Gorham will help, suggested possible use for kids to burn off steam. M Casper mentioned open gym option and needing a structured process.

Current requests put on hold until the Park Committee meets and comes up with the process and procedures.

Motion by MK Baum  
Seconded by S Vosberg

Motion for administration to re-key exterior doors at 208 Jarvis Street not to exceed \$750.00.

Motion carried

3.e RFP for Engineering Services

H Roessler will reach out to Larry at Strang for specific information requested by Michele and Steve, prior to writing and putting out an RFP.

3.f State Statute 943.2 Theft

Motion by K Venden  
Seconded by R Short

Motion to approve adoption of State Statute 943.2 Theft into the Village of Ridgeway Ordinance Chapter 10.

Motion carried

3.g Auditor

Motion by M Casper  
Seconded by MK Baum

Motion to approve contracting with Johnson Block for Auditing Services for the years 2020, 2021 & 2022.

Motion carried

3.h Land Use Agreement with Wisconsin DNR

L Phelan will send to village attorney for review.

Concerns relating to the water drainage issues at the park. L Phelan will contact Bart at Delta 3, will this be an issue since some of the work will be on DNR land?

Motion to approve the Land Use Agreement with the Wisconsin Department of Natural Resources.

3.i CDBG Update and Agreement with the Department of Administration for 08/21/2020 through 12/31/2022

Motion by MK Baum

Seconded by R Short

Motion to approve the CDBG Agreement with the Wisconsin Department of Administration.

Motion carried

3.j Master Policy First American Title Insurance Company

Motion by M Casper

Seconded by MK Baum

Motion to approve the Master Policy for Cardinal Way Phase 2.

Motion carried

3.k Resolution 2021-01 Regarding the Sale of Lots in the Cardinal Way Subdivision Phase II

Motion by MK Baum

Seconded by J Garner

Motion to approve Resolution 2021-01

Motion carried

3.l Future Board Meetings

At this time, with COVID, full board meetings will continue virtually.

Networking and technology need to be set up to enable committee meetings to begin be

Motion by M Casper  
Seconded by R Short

Motion to move forward with setting up technology/networking at Community  
Center

Motion carried

4. Correspondence
5. Future Agenda Items
6. Adjournment

Motion by R Short  
Seconded by K Venden

Motion to Adjourn.

Motion carried



## Streets, Sidewalks and Parks Committee

### Meeting Minutes

**Date:** February 2, 2021, 6:30 p.m.  
**Location:** Cardinal Community Center  
Classroom Across from the Gym  
208 Jarvis Street  
Ridgeway, WI 53582

**Members Present:** Michele Casper  
J Garner  
K Venden

**Staff Present:** H Roessler

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1. Meeting Opening

1.a Call to Order

Meeting called to order by Chair Casper at 6:30 pm.

1.b Roll Call

Roll call was taken and is listed above.

1.c Confirmation of Open Meeting Law Compliance

Roessler confirmed this meeting was properly noticed and posted on **January 29, 2021** at the Village of Ridgeway Fire Station, USPS-Ridgeway, Farmers Savings Bank-Main Street, Ridgeway and on the Village website.

1.d Adoption of Agenda

Motion by J Garner, Seconded by K Venden, to adopt this meeting's agenda. Motion carried

1.e Adoption of Minutes



Motion by K Venden, Seconded by J Garner, to adopt the minutes from January 19, 2021.  
Motion carried.

2. Business

2.a Ridgeway Farmer's Market

Amber Chitwood and Amy McKernan were present to discuss the Winter Farmer's Market. The market runs every other Saturday (six more markets).

Motion by K Venden, Seconded by J Garner, to allow for the Ridgeway Farmer's Market to reserve the large classroom across from the gym from 9 am to 1 pm (four hours) for their next six markets at a rate dependent on the amount of vendors in attendance. The market would be responsible for clean-up and would correspond with H Roessler regarding vendor attendance.

Motion carried.

2.b Dodgeville Public Library and Friends of the Library regarding Ridgeway Reading Room/Library Media Center

Carol Murphy, Vickie Stangel, and Bob Scheidegger were present to discuss the Dodgeville Public Library's outreach program for the reading room/library at the community center. They could help facilitate Southwestern Wisconsin Library System access with van delivery of materials one day a week. They were willing to help and train local volunteers to organize the reading room and media center when internet access was available at the facility.

2.c Public Property Use and Gym Rental

Steve Vosberg inquired about possible open gym dates. The Committee will address that at their next meeting, February 23, 2021.

Roessler reported that the documents that had been drafted by committee are working well. There were no changes to the documents. Gym rental has been active. There are still tasks that need to be completed to make the whole facility more widely utilized by the public.

2.d Infrastructure, Supplies, and Inventory

Charter had installed the wiring to the building and village staff, Union Technology Cooperative, and Charter Business are working to make the account active and available for the Marshal's Office, the main office area/principal's office, library, and multipurpose areas.

2.e Marshal's Office Relocation

This item was taken at 7:31 pm prior to 2.c and 2.d by unanimous consent.

Marshal Gorham discussed relocating his office to the south end of the main building. He indicated there were no immediate problems with the move and it may make it more accessible to the public.

The Marshal's most immediate need is for a sheltered area for the squad car due to the technology and medical equipment housed inside.

3. Adjournment

Motion by J Garner, Seconded by K Venden, to adjourn at 9:08 pm. Motion carried.

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/25/2021

01/18/2021 - 01/24/2021 [7 days]

Report Time: 10:28:30 AM

#### PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

#### Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/18/2021 Mon	201 [POW]	09:30AM*	08:00PM*	10.50	10.5000000	
01/19/2021 Tue	201 [POW]	09:44AM	04:28PM	6.75	6.7500000	
01/20/2021 Wed	201 [POW]	02:43PM	09:55PM	7.25	7.2500000	
01/21/2021 Thu	201 [POW]	10:05AM	02:25PM	4.50	4.5000000	
01/23/2021 Sat	201 [POW]	08:18PM	01:34AM	5.25	5.2500000	
01/24/2021 Sun	201 [POW]	08:00PM*	09:23PM*		1.5000000	
	208 [PADJ]			-4.50	-6.0000000	

#### Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									124.50
3 [SICK]									88.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	35.75		35.75					
208 [PADJ]	1[UNUSED]	-6.00		-6.00					
<b>TOTALS</b>		<b>29.75</b>		<b>29.75</b>					<b>220.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/18/2021

01/11/2021 - 01/17/2021 [7 days]

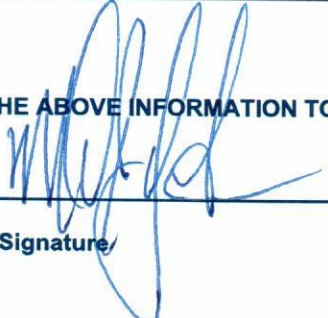
Report Time: 11:25:30 AM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card							
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs	
01/11/2021 Mon	201 [POW]	05:15PM	10:26PM	5.25	5.2500000		
01/12/2021 Tue	201 [POW]	02:42PM	12:34AM	9.75	9.7500000		
01/13/2021 Wed	204 [POV]			6.00	6.0000000		
01/14/2021 Thu	201 [POW]	01:15PM	11:40PM	10.50	10.5000000		
01/15/2021 Fri	201 [POW]	10:02AM	03:20PM	5.25	5.2500000		
01/17/2021 Sun	201 [POW]	04:00PM*	09:23PM*	5.50	5.5000000		

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					130.50		6.00		124.50
3 [SICK]									88.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	36.25		36.25					
204 [POV]	1[UNUSED]	6.00		6.00					
<b>TOTALS</b>		<b>42.25</b>		<b>42.25</b>	<b>130.50</b>		<b>6.00</b>		<b>220.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
 Employee Signature

X \_\_\_\_\_  
 Supervisor Signature

## Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/18/2021

01/11/2021 - 01/17/2021 [7 days]

Report Time: 11:25:29 AM

<b>AD001 [PHELAN, LORI L]</b>					
Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/11/2021 Mon	501 [TRW]	08:01AM	01:27PM	9.00	5.5000000	
	501 [TRW]	02:00PM*	05:25PM		3.5000000	
01/12/2021 Tue	501 [TRW]	07:47AM	05:11PM	14.75	9.5000000	
	501 [TRW]	06:28PM	11:41PM		5.2500000	
01/13/2021 Wed	501 [TRW]	03:00PM*	05:25PM*	2.50	2.5000000	
01/14/2021 Thu	501 [TRW]	08:08AM	02:37PM	5.75	5.7500000	
01/15/2021 Fri	501 [TRW]	12:45PM*	03:00PM*	2.25	2.2500000	
01/16/2021 Sat	501 [TRW]	05:00PM	09:38PM*	4.75	4.7500000	

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									151.00
3 [SICK]									240.00
6 [FH]									8.00
501 [TRW]	1[UNUSED]	39.00		39.00					
<b>TOTALS</b>		<b>39.00</b>		<b>39.00</b>					<b>399.00</b>

**I CERTIFY THE ABOVE INFORMATION TO BE CORRECT**

x *Lori L. Phelan*

**Employee Signature**

x \_\_\_\_\_

**Supervisor Signature**

*General - 32.0*  
*Sewer - 3.5*  
*Water - 3.5*

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/25/2021

01/18/2021 - 01/24/2021 [7 days]

Report Time: 10:28:30 AM

#### AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

#### Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/18/2021 Mon	501 [TRW]	08:06AM	01:01PM		5.0000000	
	501 [TRW]	01:45PM	06:14PM	9.50	4.5000000	
01/19/2021 Tue	501 [TRW]	08:09AM	12:00PM*		3.7500000	
	501 [TRW]	12:30PM*	05:05PM*	8.25	4.5000000	
01/20/2021 Wed	501 [TRW]	08:06AM	01:14PM		5.2500000	
	501 [TRW]	01:47PM	05:05PM	8.50	3.2500000	
01/21/2021 Thu	501 [TRW]	08:21AM	02:05PM		5.7500000	
	501 [TRW]	02:56PM	04:47PM	7.50	1.7500000	

#### Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									151.00
3 [SICK]									240.00
6 [FH]									8.00
501 [TRW]	1[UNUSED]	33.75		33.75					
<b>TOTALS</b>		<b>33.75</b>		<b>33.75</b>					<b>399.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x \_\_\_\_\_

Supervisor Signature

Gen. 29.75  
Sew. 2.0  
Wat. 2.0

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/18/2021

01/11/2021 - 01/17/2021 [7 days]

Report Time: 11:25:29 AM

<b>AD002 [ROESSLER, HAILEY]</b>					
Employee ID	AD002	DEPT(G2)	EL	Pay Policy	550
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/12/2021 Tue	511 [CW]	07:59AM	12:00PM	8.50	4.0000000	
	511 [CW]	12:30PM	05:07PM		4.5000000	
01/13/2021 Wed	511 [CW]	08:04AM	01:02PM	9.00	5.0000000	
	511 [CW]	01:33PM	05:28PM		4.0000000	
01/14/2021 Thu	511 [CW]	08:07AM	12:20PM	11.00	4.2500000	
	511 [CW]	01:02PM	04:58PM		4.0000000	
	511 [CW]	06:15PM*	09:07PM*		2.7500000	
01/15/2021 Fri	511 [CW]	08:07AM	12:17PM	9.50	4.2500000	
	511 [CW]	12:53PM	06:08PM		5.2500000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									104.00
3 [SICK]									42.50
6 [FH]									8.00
511 [CW]	1[UNUSED]	38.00		38.00					
<b>TOTALS</b>		<b>38.00</b>		<b>38.00</b>					<b>154.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*[Handwritten Signature]*  
 Employee Signature

*[Handwritten Signature]*  
 Supervisor Signature

Elections - 5.0

DC = 33.0

Sew 1.5  
 Wat 1.5

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/25/2021

01/18/2021 - 01/24/2021 [7 days]

Report Time: 10:28:30 AM

AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	EL	Pay Policy	550
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/18/2021 Mon	511 [CW]	02:00PM*	05:00PM*	3.00	3.0000000	
01/19/2021 Tue	511 [CW]	08:07AM	12:45PM		4.7500000	
	511 [CW]	01:20PM	05:45PM		4.5000000	
	511 [CW]	06:15PM*	09:15PM*	12.25	3.0000000	
01/20/2021 Wed	511 [CW]	08:45AM	12:15PM*		3.5000000	
	511 [CW]	12:54PM*	05:08PM	7.75	4.2500000	
01/21/2021 Thu	511 [CW]	08:07AM	01:10PM		5.2500000	
	511 [CW]	01:42PM	04:37PM	8.00	2.7500000	
01/22/2021 Fri	511 [CW]	08:18AM	12:30PM		4.2500000	
	511 [CW]	01:09PM	04:32PM	7.50	3.2500000	

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									104.00
3 [SICK]									42.50
6 [FH]									8.00
511 [CW]	1[UNUSED]	38.50		38.50					

<b>TOTALS</b>		<b>38.50</b>		<b>38.50</b>					<b>154.50</b>
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I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Hailey Roessler*  
Employee Signature

x *Lori L. Phelan*  
Supervisor Signature

+ 1 hour 8:30 - 9:30pm Friday 1/22/21  
meet w/ Roy

EC - 2  
DC - 37.5

Sewer 1.5  
Water 1.5



### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/19/2021

01/11/2021 - 01/17/2021 [7 days]

Report Time: 12:51:29 PM

#### PW001 [BRINDLEY, JEFFREY D]

Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

#### Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/11/2021 Mon	301 [SEW]	05:58AM	03:01PM	8.50	8.500000	
01/12/2021 Tue	301 [SEW]	08:05AM	03:22PM		7.250000	
01/13/2021 Wed	301 [SEW]	07:00PM*	09:00PM*	8.75	1.500000	
	304 [SEV]				2.750000	
	301 [SEW]	06:34AM	08:54AM		2.500000	
01/14/2021 Thu	604 [WAV]			8.00	2.750000	
	601 [WAW]	05:35AM	09:49AM	4.25	4.250000	
	01/15/2021 Fri	304 [SEV]				3.000000
01/16/2021 Sat	601 [WAW]	07:00AM*	09:00AM*		2.000000	
	604 [WAV]			8.00	3.000000	
	01/17/2021 Sun	601 [WAW]	09:48AM	11:48AM*	2.00	2.000000
	601 [WAW]	08:09AM	10:09AM*	2.00	2.000000	

#### Summary - PW001 [BRINDLEY, JEFFREY D]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					152.50		11.50		141.00
3 [SICK]									240.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	19.75		19.75					
304 [SEV]	1[UNUSED]	5.75		5.75					
601 [WAW]	1[UNUSED]	10.25		10.25					
604 [WAV]	1[UNUSED]	5.75		5.75					
<b>TOTALS</b>		<b>41.50</b>		<b>41.50</b>	<b>152.50</b>		<b>11.50</b>		<b>389.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Water - 20  
Sewer - 21.5

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/25/2021

01/18/2021 - 01/24/2021 [7 days]

Report Time: 10:28:31 AM

**PW001 [BRINDLEY, JEFFREY D]**

Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/18/2021 Mon	301 [SEW]	05:53AM	03:22PM	8.75	8.7500000	
01/19/2021 Tue	301 [SEW]	05:19AM	02:48PM	9.00	9.0000000	
01/20/2021 Wed	301 [SEW]	06:06AM	03:01PM	8.50	8.5000000	
01/21/2021 Thu	304 [SEV]				2.0000000	
	301 [SEW]	12:00PM	03:30PM		3.5000000	
	604 [WAV]			7.50	2.0000000	
01/22/2021 Fri	301 [SEW]	05:38AM	10:38AM	5.00	5.0000000	
01/23/2021 Sat	601 [WAW]	07:08AM	09:08AM*	2.00	2.0000000	
01/24/2021 Sun	601 [WAW]	05:29AM	09:54AM	4.50	3.2500000	1.2500000

**Summary - PW001 [BRINDLEY, JEFFREY D]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					141.00		4.00		137.00
3 [SICK]									240.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	34.75		34.75					
304 [SEV]	1[UNUSED]	2.00		2.00					
601 [WAW]	1[UNUSED]	5.25	1.25	6.50					
604 [WAV]	1[UNUSED]	2.00		2.00					
<b>TOTALS</b>		<b>44.00</b>	<b>1.25</b>	<b>45.25</b>	<b>141.00</b>		<b>4.00</b>		<b>385.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Jeff Brindley*  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Water - 21  
Sewer - 24.25

**Employee Timecard - LPHELAN-07/27/2015**

Report Date: 01/18/2021

01/11/2021 - 01/17/2021 [7 days]

Report Time: 11:25:30 AM

**SP002 [CULLEN, TANNER]**

Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/11/2021 Mon	401 [STW]	05:48AM	02:21PM	8.00	8.0000000	
01/12/2021 Tue	401 [STW]	06:53AM	03:30PM		8.5000000	
	401 [STW]	07:00PM*	09:00PM*	10.00	1.5000000	
01/13/2021 Wed	401 [STW]	06:56AM	03:31PM	8.00	8.0000000	
01/14/2021 Thu	401 [STW]	06:56AM	03:32PM	8.00	8.0000000	
01/15/2021 Fri	401 [STW]	02:14AM	01:04PM	10.25	6.0000000	4.2500000
01/16/2021 Sat	401 [STW]	02:37AM	11:14AM	8.25		8.2500000

**Summary - SP002 [CULLEN, TANNER]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.75
3 [SICK]									60.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	12.50	52.50					
<b>TOTALS</b>		<b>40.00</b>	<b>12.50</b>	<b>52.50</b>					<b>168.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

Employee Signature

52.50 Streets Department

x \_\_\_\_\_

Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/25/2021

01/18/2021 - 01/24/2021 [7 days]

Report Time: 10:28:31 AM

SP002 [CULLEN, TANNER]

Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/18/2021 Mon	401 [STW]	07:01AM	03:32PM	8.00	8.0000000	
01/19/2021 Tue	401 [STW]	06:57AM	03:31PM		8.5000000	
	401 [STW]	07:11PM	09:14PM	10.00	1.5000000	
01/20/2021 Wed	401 [STW]	05:32AM	03:02PM	9.00	9.0000000	
01/21/2021 Thu	401 [STW]	06:58AM	03:31PM	8.00	8.0000000	
01/22/2021 Fri	401 [STW]	06:59AM	03:30PM	8.00	5.0000000	3.0000000
01/24/2021 Sun	401 [STW]	03:58AM	09:21AM	5.25		5.2500000

Summary - SP002 [CULLEN, TANNER]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.75
3 [SICK]									60.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	8.25	48.25					
<b>TOTALS</b>		<b>40.00</b>	<b>8.25</b>	<b>48.25</b>					<b>168.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

*Carmel Cullen*

Employee Signature

X \_\_\_\_\_

Supervisor Signature

*48.25 hrs Streets Department*

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/04/2021

12/28/2020 - 01/03/2021 [7 days]

Report Time: 3:00:34 PM

**PD011 [GORHAM, MICHAEL]**

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/29/2020 Tue	201 [POW]	02:56PM	11:21PM	8.25	8.2500000	
12/31/2020 Thu	201 [POW]	04:30PM*	01:06AM	8.50	8.5000000	
01/01/2021 Fri	201 [POW]	01:59PM	07:06PM		5.0000000	
	202 [POH]			13.00	8.0000000	
01/03/2021 Sun	201 [POW]	03:08PM	12:09AM	9.00	9.0000000	

**Summary - PD011 [GORHAM, MICHAEL]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					58.50	80.00			138.50
3 [SICK]					84.00	4.00			88.00
6 [FH]						8.00			8.00
201 [POW]	1[UNUSED]	30.75		30.75					
202 [POH]	1[UNUSED]	8.00		8.00					

<b>TOTALS</b>		<b>38.75</b>		<b>38.75</b>	<b>142.50</b>	<b>92.00</b>			<b>234.50</b>
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I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/13/2021

01/04/2021 - 01/10/2021 [7 days]

Report Time: 4:13:59 PM

<b>PD011 [GORHAM, MICHAEL]</b>					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/06/2021 Wed	201 [POW]	12:11PM	09:56PM	9.75	9.7500000	
01/07/2021 Thu	201 [POW]	01:16PM	10:01PM	8.75	8.7500000	
01/08/2021 Fri	204 [POV]			8.00	8.0000000	
01/09/2021 Sat	201 [POW]	04:58PM	11:00PM*	6.00	6.0000000	
01/10/2021 Sun	208 [PADJ]			0.75	0.7500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					138.50		8.00		130.50
3 [SICK]									88.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	24.50		24.50					
204 [POV]	1[UNUSED]	8.00		8.00					
208 [PADJ]	1[UNUSED]	0.75		0.75					
<b>TOTALS</b>		<b>33.25</b>		<b>33.25</b>	<b>138.50</b>		<b>8.00</b>		<b>226.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X   
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

*Add 2.75 of Vacation  
to Cert to 36*

## Lori Phelan

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**From:** Marshal Michael J F Gorham <oic@villageofridgeway.com>  
**Sent:** Thursday, January 14, 2021 10:51 AM  
**To:** Lori Phelan  
**Subject:** Re: Timesheet

Okay, Lori, Thanks for the advice. I understand completely

1.) I did not realize I am over the previous week, please redact the hours that I wrote on my timesheet reference 2.75 hours of vacation.

2.) Yes, I did call Rich in the meeting. He was in plain clothes sitting in the audience. Further, he worked from 1800 hours until 2030 hours. I did advise Jon Steen afterwards as he was initially not available until then. Chief Deputy Durst advised the could not guarantee a deputy because of cal structure. I sent both of them along at 2030 hours when I felt the situation was calm.

3.) If you have any other questions please let me know.

The Marshal

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/04/2021

12/28/2020 - 01/03/2021 [7 days]

Report Time: 11:36:04 AM

#### AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

#### Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/28/2020 Mon	501 [TRW]	08:07AM	01:00PM	9.25	5.0000000	
	501 [TRW]	01:30PM*	05:49PM*		4.2500000	
12/29/2020 Tue	501 [TRW]	08:02AM	02:03PM	9.00	6.0000000	
	501 [TRW]	02:43PM*	05:51PM		3.0000000	
12/30/2020 Wed	501 [TRW]	08:00AM	05:32PM	9.00	9.0000000	
12/31/2020 Thu	501 [TRW]	08:12AM	02:32PM	5.75	5.7500000	
01/01/2021 Fri	502 [TRH]			8.00	8.0000000	
01/03/2021 Sun	501 [TRW]	01:00PM*	06:27PM	5.50	5.5000000	

#### Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					31.00	120.00			151.00
3 [SICK]					240.00				240.00
6 [FH]						8.00			8.00
501 [TRW]	1[UNUSED]	38.50		38.50					
502 [TRH]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>46.50</b>		<b>46.50</b>	<b>271.00</b>	<b>128.00</b>			<b>399.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L Phelan  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

General - 38.5  
Snow - 5.5  
Water - 5.5  
46.5



Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/11/2021

01/04/2021 - 01/10/2021 [7 days]

Report Time: 9:38:56 AM

<b>AD001 [PHELAN, LORI L]</b>			
Employee ID	AD001	DEPT(G2)	AD
Pay Type	3	Last Name	PHELAN
Pay Policy	500	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/04/2021 Mon	501 [TRW]	07:56AM	12:29PM		4.5000000	
	501 [TRW]	01:19PM	04:45PM*		3.5000000	
	501 [TRW]	05:54PM*	07:58PM*	10.00	2.0000000	
01/05/2021 Tue	501 [TRW]	07:56AM	01:59PM		6.0000000	
	501 [TRW]	02:30PM*	05:05PM*	8.50	2.5000000	
01/06/2021 Wed	501 [TRW]	07:30AM	12:02PM		4.5000000	
	501 [TRW]	12:38PM	04:55PM	8.75	4.2500000	
01/07/2021 Thu	501 [TRW]	08:06AM	02:13PM		6.2500000	
	501 [TRW]	03:00PM	09:48PM	13.00	6.5000000	0.2500000
01/10/2021 Sun	501 [TRW]	11:29AM	03:21PM	3.75		3.7500000

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									151.00
3 [SICK]									240.00
6 [FH]									8.00
501 [TRW]	1[UNUSED]	40.00	4.00	44.00					
<b>TOTALS</b>		<b>40.00</b>	<b>4.00</b>	<b>44.00</b>					<b>399.00</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L Phelan

Employee Signature

X \_\_\_\_\_

Supervisor Signature

Sun - 3.75

Sun - 2.5

Water - 2.5  
44.0

**Employee Timecard - LPHELAN-07/27/2015**

Report Date: 01/04/2021

12/28/2020 - 01/03/2021 [7 days]

Report Time: 11:36:04 AM

**AD002 [ROESSLER, HAILEY]**

Employee ID	AD002	DEPT(G2)	EL	Pay Policy	550
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/28/2020 Mon	511 [CW]	01:35PM	05:46PM	4.25	4.2500000	
12/29/2020 Tue	511 [CW]	08:02AM	12:43PM		4.7500000	
	511 [CW]	01:15PM*	05:50PM	9.25	4.5000000	
12/30/2020 Wed	511 [CW]	08:13AM	11:59AM		3.7500000	
	511 [CW]	12:34PM	05:00PM	8.25	4.5000000	
12/31/2020 Thu	511 [CW]	08:01AM	12:48PM		4.7500000	
	511 [CW]	01:24PM	04:33PM	7.75	3.0000000	
01/01/2021 Fri	502 [TRH]			8.00	8.0000000	

**Summary - AD002 [ROESSLER, HAILEY]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					24.00	40.00			64.00
3 [SICK]					38.50	4.00			42.50
6 [FH]						8.00			8.00
502 [TRH]	1[UNUSED]	8.00		8.00					
511 [CW]	1[UNUSED]	29.50		29.50					
<b>TOTALS</b>		<b>37.50</b>		<b>37.50</b>	<b>62.50</b>	<b>52.00</b>			<b>114.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Hailey Roessler*  
Employee Signature

x *Lori L. Phelan*  
Supervisor Signature

EC - 3.0  
DC - 34.5

**Employee Timecard - LPHELAN-07/27/2015**

Report Date: 01/11/2021

01/04/2021 - 01/10/2021 [7 days]


Report Time: 9:38:56 AM

<b>AD002 [ROESSLER, HAILEY]</b>			
Employee ID	AD002	DEPT(G2)	EL
Pay Type	3	Last Name	ROESSLER
		Pay Policy	550
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/04/2021 Mon	511 [CW]	06:10PM	07:48PM	1.50	1.5000000	
01/05/2021 Tue	511 [CW]	08:21AM	12:03PM		3.7500000	
	511 [CW]	12:31PM	05:09PM	8.50	4.7500000	
01/06/2021 Wed	511 [CW]	08:11AM	01:02PM		4.7500000	
	511 [CW]	01:34PM	04:54PM	8.25	3.5000000	
01/07/2021 Thu	511 [CW]	08:11AM	12:14PM		4.0000000	
	511 [CW]	12:57PM	09:30PM*	12.50	8.5000000	
01/08/2021 Fri	511 [CW]	08:01AM	01:45PM		5.7500000	
	511 [CW]	02:31PM	06:54PM	10.25	3.5000000	1.0000000

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									64.00
3 [SICK]									42.50
6 [FH]									8.00
511 [CW]	1[UNUSED]	40.00	1.00	41.00					
<b>TOTALS</b>		<b>40.00</b>	<b>1.00</b>	<b>41.00</b>					<b>114.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x   
Employee Signature

x   
Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/04/2021

12/28/2020 - 01/03/2021 [7 days]

Report Time: 11:36:04 AM

**PW001 [BRINDLEY, JEFFREY D]**

Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/28/2020 Mon	301 [SEW]	04:44AM	03:00PM	9.75	9.7500000	
12/29/2020 Tue	301 [SEW]	08:58AM	03:37PM	6.00	6.0000000	
12/30/2020 Wed	301 [SEW]	04:05AM	03:13PM	10.75	10.7500000	
12/31/2020 Thu	301 [SEW]	08:23AM	03:25PM	6.50	6.5000000	
01/01/2021 Fri	302 [SEH]				4.0000000	
	601 [WAW]	06:39AM	08:39AM*		2.0000000	
	602 [WAH]			10.00	4.0000000	
01/02/2021 Sat	301 [SEW]	06:36AM	08:36AM*	2.00	2.0000000	
01/03/2021 Sun	301 [SEW]	07:11AM	09:11AM*	2.00	2.0000000	

**Summary - PW001 [BRINDLEY, JEFFREY D]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					2.50	160.00			162.50
3 [SICK]					240.00				240.00
6 [FH]						8.00			8.00
301 [SEW]	1[UNUSED]	37.00		37.00					
302 [SEH]	1[UNUSED]	4.00		4.00					
601 [WAW]	1[UNUSED]	2.00		2.00					
602 [WAH]	1[UNUSED]	4.00		4.00					
<b>TOTALS</b>		<b>47.00</b>		<b>47.00</b>	<b>242.50</b>	<b>168.00</b>			<b>410.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Jeff Brunch  
Employee Signature

x \_\_\_\_\_  
Supervisor Signature

Water - 16  
Sewer - ~~20~~ 19  
Streets - 4  
Holiday - 8

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/11/2021

01/04/2021 - 01/10/2021 [7 days]

Report Time: 9:38:56 AM

**PW001 [BRINDLEY, JEFFREY D]**

Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/04/2021 Mon	301 [SEW]	06:40AM	03:16PM	9.50	8.5000000	
	301 [SEW]	06:05PM	07:33PM		1.0000000	
01/05/2021 Tue	304 [SEV]				2.5000000	
	301 [SEW]	12:11PM	03:03PM		2.7500000	
	604 [WAV]			7.75	2.5000000	
01/06/2021 Wed	301 [SEW]	06:29AM	03:29PM	8.50	8.5000000	
01/07/2021 Thu	304 [SEV]				2.5000000	
	301 [SEW]	11:43AM	02:35PM		2.7500000	
	604 [WAV]			7.75	2.5000000	
01/08/2021 Fri	301 [SEW]	05:35AM	03:48PM	9.75	9.7500000	
01/09/2021 Sat	601 [WAW]	08:02AM	10:02AM*	2.00	2.0000000	
01/10/2021 Sun	601 [WAW]	07:00AM	09:00AM*	2.00	2.0000000	

**Summary - PW001 [BRINDLEY, JEFFREY D]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					162.50		10.00		152.50
3 [SICK]									240.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	33.25		33.25					
304 [SEV]	1[UNUSED]	5.00		5.00					
601 [WAW]	1[UNUSED]	4.00		4.00					
604 [WAV]	1[UNUSED]	5.00		5.00					
<b>TOTALS</b>		<b>47.25</b>		<b>47.25</b>	<b>162.50</b>		<b>10.00</b>		<b>400.50</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley  
Employee Signature

X \_\_\_\_\_  
Supervisor Signature

Water - 22  
Sewer - 25.25

### Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/04/2021

12/28/2020 - 01/03/2021 [7 days]

Report Time: 11:36:04 AM

<b>SP002 [CULLEN, TANNER]</b>					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/28/2020 Mon	401 [STW]	06:29AM	02:38PM	7.75	7.7500000	
12/29/2020 Tue	401 [STW]	06:49AM	03:35PM		8.5000000	
	401 [STW]	09:06PM	11:55PM	11.00	2.5000000	
12/30/2020 Wed	401 [STW]	05:11AM	03:20PM	9.50	9.5000000	
12/31/2020 Thu	401 [STW]	07:04AM	03:33PM	8.00	8.0000000	
01/01/2021 Fri	402 [STH]			8.00	8.0000000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					20.75	80.00			100.75
3 [SICK]					56.00	4.00			60.00
6 [FH]						8.00			8.00
401 [STW]	1[UNUSED]	36.25		36.25					
402 [STH]	1[UNUSED]	8.00		8.00					
<b>TOTALS</b>		<b>44.25</b>		<b>44.25</b>	<b>76.75</b>	<b>92.00</b>			<b>168.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

Employee Signature

x \_\_\_\_\_

Supervisor Signature

44.25 Streets Department

**Employee Timecard - LPHELAN-07/27/2015**

Report Date: 01/11/2021

01/04/2021 - 01/10/2021 [7 days]

Report Time: 9:38:56 AM

**SP002 [CULLEN, TANNER]**

Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

**Time Card**

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
01/04/2021 Mon	401 [STW]	06:50AM	03:34PM		8.5000000	
	401 [STW]	06:30PM*	07:35PM*	9.00	0.5000000	
01/05/2021 Tue	401 [STW]	06:54AM	03:00PM	7.50	7.5000000	
01/06/2021 Wed	401 [STW]	06:56AM	03:30PM	8.00	8.0000000	
01/07/2021 Thu	401 [STW]	06:45AM	12:14PM		5.2500000	
	401 [STW]	12:58PM	03:31PM	7.75	2.5000000	
01/08/2021 Fri	401 [STW]	06:53AM	03:36PM	8.00	7.7500000	0.2500000

**Summary - SP002 [CULLEN, TANNER]**

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.75
3 [SICK]									60.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	0.25	40.25					
<b>TOTALS</b>		<b>40.00</b>	<b>0.25</b>	<b>40.25</b>					<b>168.75</b>

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

Employee Signature

x \_\_\_\_\_

Supervisor Signature

40.25 Streets Department



113 Dougherty Court | Ridgeway, WI 53582

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**To:** Board of Trustees

**RE:** Work Update

**From:** Hailey Roessler, Elections Clerk/Deputy Clerk/Health Liaison

**February 5, 2021**

- Training with Lori on payroll and additional accounting procedures
- Gym reservations, policy, calendaring
- Community Center HVAC operation, cleaning, use, signage, materials, and vendor coordination
- Water tower imaging, surveying, and communications
- Meeting prep and coordination for Board of Trustees, Plan Commission, Public Hearing, and Streets, Sidewalks, and Parks Committee
- Agenda and minutes preparation and posting
- Comprehensive Plan and Zoning Updates
- Policy and Procedure Drafting
- Received and responded to resident correspondence and inquiries via phone and e-mail
- Assisted with license issuance, utility billing and payments, tax payments, and other general customer service
- Monitored and maintained social media and website
- Office Administration, File Retention and Organization
- Assist Marshal's Office with communications
- Grant research and reporting



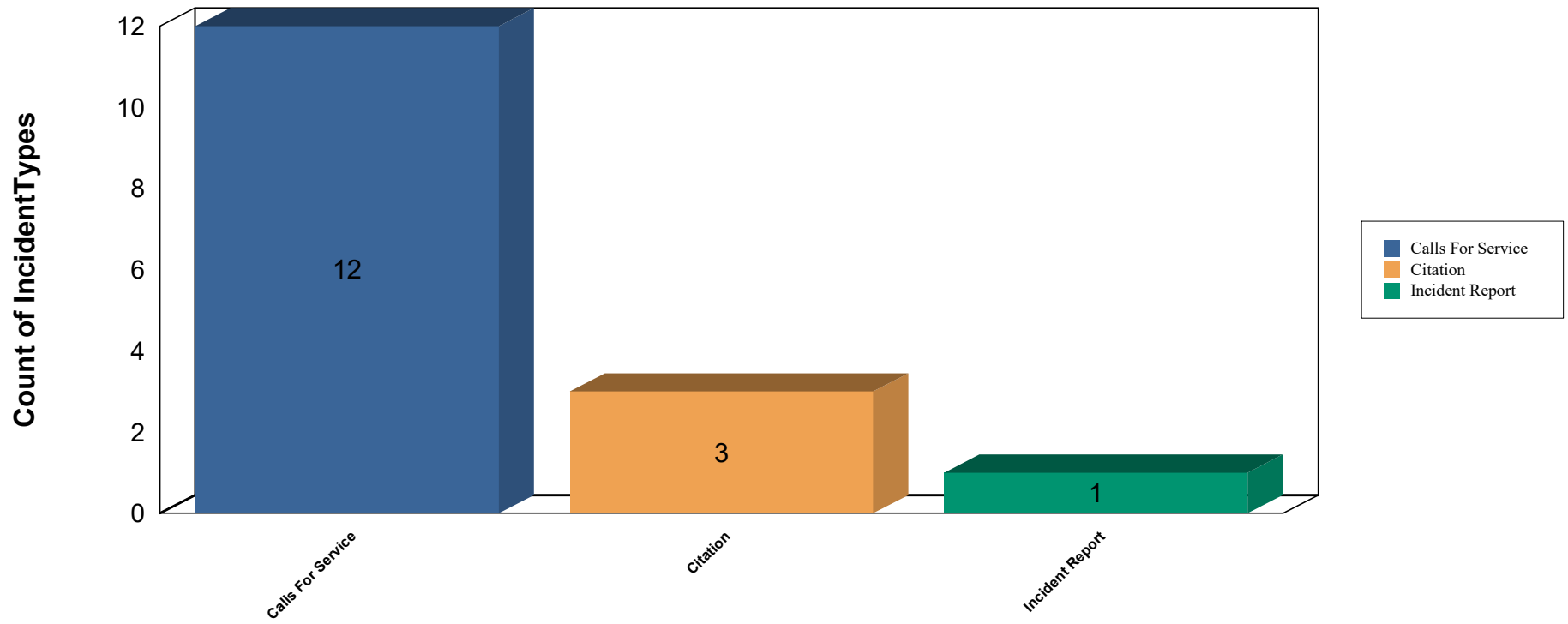
## EMPLOYEE REPORT

### WORK TASK: JANUARY 2021

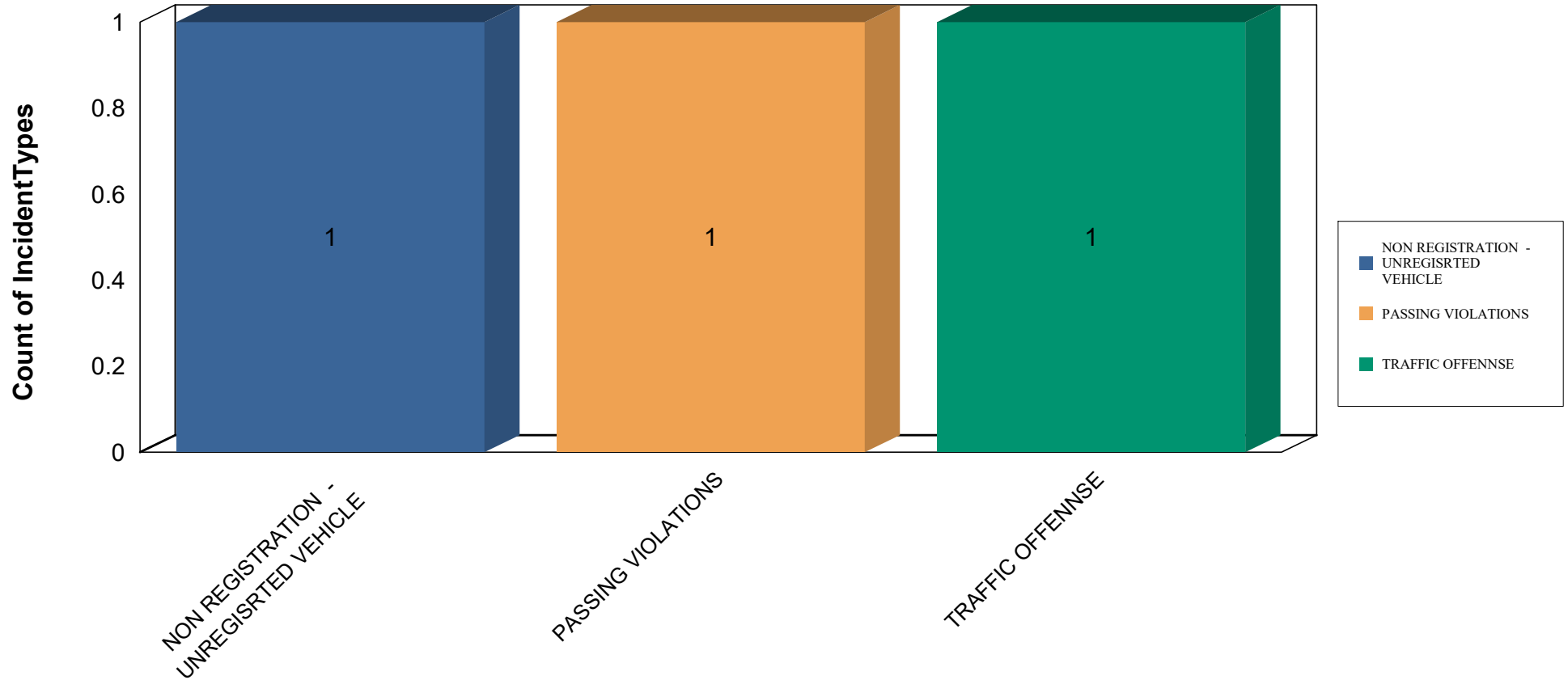
- WORKING WITH ENGINEERS ON PROJECTS (PUNCHLIST ITEMS) ROAD PROJECTS, WATER TOWER PROJECT, CARDINAL RIDGE PROJECT AND PARK PROJECTS.
- BOARD MEETING 1/12
- WATER TESTING 1/6
- PLAN COMMISSION MEETING 1/4
- BACTI-SAMPLING 1/13 and 1/27
- WATER REPORT 1/5
- DNR COMPLIANCE REPORT
- ASSIST IN SNOW PLOWING AND CLEAN UP 1/26 ,1/27
- WATER READS(1/27)
- DAILY ROUTINE REQUIREMENTS OF THE W.W.T.P. AND WATER DISTRIBUTION SYSTEM.
- PHOSPHORUS REPORTING TO DELTA 3 FOR REPORTS

JEFF BRINDLEY

### Count of Reports Completed



# Count of Incident Types



33.33% # of Reports: 1 Citation NON REGISTRATION - UNREGISRTEED VEHICLE

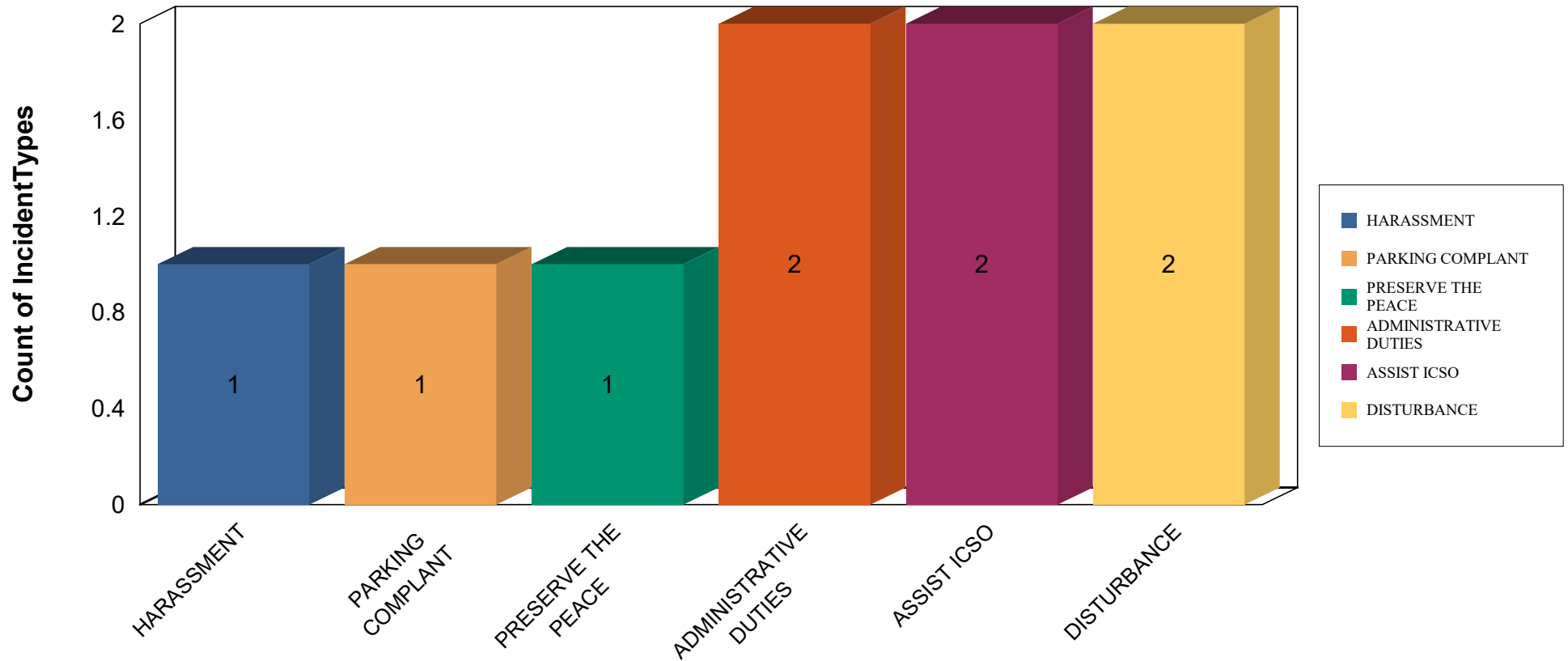
33.33% # of Reports: 1 Citation PASSING VIOLATIONS

33.33% # of Reports: 1 Citation TRAFFIC OFFENNSE

**Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 3**

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# Count of Incident Types



8.33% # of Reports: 1 Calls For Service HARASSMENT

8.33% # of Reports: 1 Calls For Service PARKING COMPLAINT

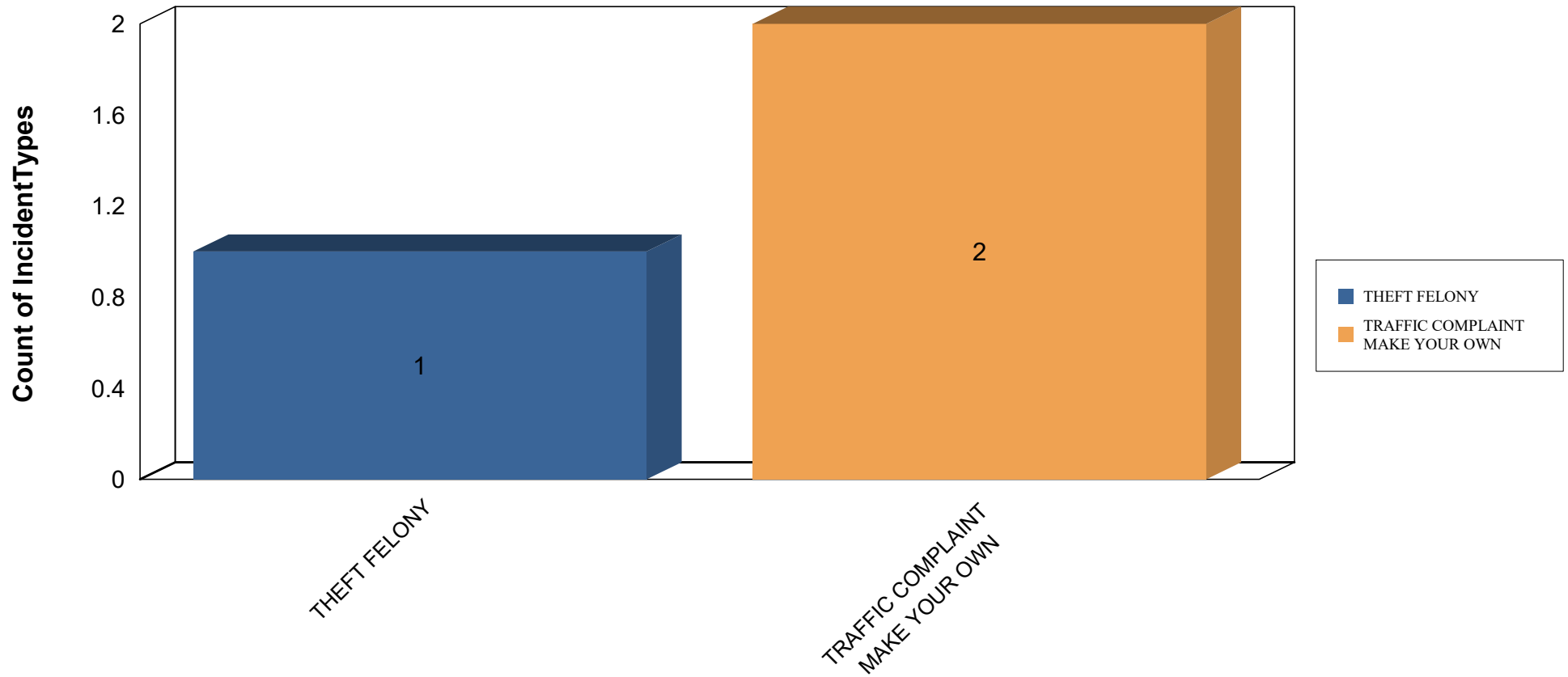
8.33% # of Reports: 1 Calls For Service PRESERVE THE PEACE

16.67% # of Reports: 2 Calls For Service ADMINISTRATIVE DUTIES

16.67% # of Reports: 2 Calls For Service ASSIST ICSO

16.67% # of Reports: 2 Calls For Service DISTURBANCE

## Count of Incident Types



8.33% # of Reports: 1 Calls For Service THEFT FELONY

16.67% # of Reports: 2 Calls For Service TRAFFIC COMPLAINT MAKE YOUR OWN

**Grand Total: 100.00% Total # of Incident Types Reported: 12 Total # of Reports: 12**

# Count of Incident Types



100.00% # of Reports: 1 Incident Report CRIMES : THEFT : THEFT MISDEAMEANOR

**Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1**

**Grand Total: 100.00% Total # of Incident Types Reported: 16**



# Ridgeway Marshal's Office

208 Jarvis St, Suite B, Ridgeway, WI 53582  
Marshal Michael J. F. Gorham

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February 3, 2021

Village President John Steen  
Honorable Trustees of the Village Board  
Ridgeway WI 53582

RE: Monthly Report

Gentlepeople,

Attached is the Monthly report for the Marshal's Office. The most significant issues I want to share with you are a couple of expenditures.

My soft body arm arrived and the price tag was nearly 1100.00 dollars. It is the invoice from Top Pack Defense. The vest was on a grant through the State of Wisconsin. For the last two plus years, I used my old vest until the warranty expired. Soft body has a shelf life of 5 years. Mine old vest is now six years old.

Next, I have established a formal uniform. The shirts are a tan color with a green pants. I have a work utility uniform and a dress uniform. The colors were chosen as separate from the traditional blue or black of other municipal police uniforms. Tan and Green were chosen as earth colors, and to give homage to our military veterans.

Next, most importantly, I found out that the League of Wisconsin Municipalities Insurance reimburses approximately \$1500.00 for Lexipol policies. While this was not budgeted for, it will be treated like a grant. Since, I am a one-man agency, the cost was at approximately \$1500.00. Why this is important is because it represents doctrine on the police departments operates. When you have an issue with your officers, the policy manual is the bible in which the behavior is governed. Lexipol is a premier risk management consultant corporation. Right now, it is considered the "gold standard", thus your insurance company supports it through reimbursement. It will be a yearly subscription and right now there is a reimbursement every year. For the money this is important because Lexipol stays current with State and Federally mandated policies. The Iowa County Sheriff's Office, Lafayette County Sheriff's Office, Barneveld Police, Dodgeville Police, and Mineral Point Police agencies use it that I know of.

## SQUAD MAINTENANCE

The squad had a right rear wheel bearing go bad. Ironically, a homeless person I was transporting alerted me to that. It was replaced with the knuckle

*"Partnership of Service and Protection"*

Office: 608-924-1030 (voicemail) 24 Hour Dispatch: 608-935-3314

[oic@villageofridgeway.com](mailto:oic@villageofridgeway.com)

Page 41 of 96

# Ridgeway Marshal's Office

208 Jarvis St, Suite B, Ridgeway, WI 53582  
Marshal Michael J. F. Gorham

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## OTHER INFORMATION:

- Currently in regards to training, I am taking a De-escalation Training Instructor Course from Force Science Institute. Within the context of modern policing, this is necessary.
- I worked approximately 18 shifts totaling 145 hours. So, for reference I am salaried 36 hours a week. I used 8 hours of paid holiday and 14 hours of vacation totaling 161 hours.
- I also helped plow snow this month, however I did not clock in for that. I also purchased 6 bags of salt for the water softener at the school. It is a donation.
- The squad miles from January 2021 was 393. Ending Mileage is at 55,588 on January 31, 2021.

Professionally,

Michael Gorham  
Village Marshal  
Badge #715



*"Partnership of Service and Protection"*

*Office: 608-924-1030 (voicemail) 24 Hour Dispatch: 608-935-3314*

*oic@villageofridgeway.com*

Page 42 of 96

## Monthly work report January 2021

1/4 picked up xmas trees. Washed Peterbilt, f350 and skid loader. 8hrs in the streets department.

1/5 picked up xmas trees. Removed snow from intersection and pushed snow banks back. 8hrs in the streets department.

1/6 cleaned village shop and office. 8hrs in the streets department.

1/7 Helped Hailey move tables at community center for upcoming meeting. Organized back room of village shop used oils and filters etc. 8hrs in the streets department.

1/8 washed shop floor and greased skid and plow trucks. Also topped off fluids as needed. 8hrs in the streets department.

1/11 Ran to farm and fleet for supplies. Also ran the Iowa county shop for tire chains for the peterbilt. 8hrs in the streets department.

1/12 Moved snow over on HHH away from house and driveways. 8hrs in the streets department.

1/13 moved snow on house side of Cretney Street by the school. 8hrs in the streets department.

1/14 Got trucks and equipment ready for incoming snow storm. 8hrs in the streets department.

1/15 plowed snow and salted streets and roadways.

1/16 plowed snow and salted streets and roadways. Plowed and salted public sidewalks.

1/18 plowed cemetery and the sewer plant. Ivey's delivered a load of road chips. Bought snow blower with Jeff for the community center. 8hrs in the streets department.

1/19 salted streets roadways sidewalks and parking lots. 8hrs in the streets department.

1/20 pushed back snow banks at intersection and sidewalks. 8hrs in the streets department.

1/21 washed skid loader and both of the plow trucks. 8hrs in the streets department.

1/25 Got trucks and equipment ready for incoming snow storm.

1/26 plowed snow and salted streets and roadways. 8hrs in the streets department.

1/27 plowed and salted sidewalks and parking lots. 8hrs in the streets department.

1/28 pushed up snow piles at the greens on either side of town. And removed snow banks from intersections and sidewalks. 8hrs in the streets department.

1/29 plowed and salted the sewer plant and cemetery. Loaded salt into the peterbilt for the next storm. 8hrs in the streets department.

1/31 plowed snow and salted streets and roadways.

Ridgeway modifications with the USH 18/151 Interchange at CTH BB (revised)

1. Shortening of Ternes Court (Village of Ridgeway)
2. Lengthening of Lorraine Court (Village of Ridgeway)
3. JT of CTH HHH to Village of Ridgeway (new street name needed) (JT between County and Village)
4. Renaming a portion of Prairie Road to Town Hall Road (Town and Village of Ridgeway)
5. Lengthening of Ridgevue Road to roundabout (Town of Ridgeway)
6. Shortening of Reed Road (Town of Ridgeway)
7. Minor adjustment to Achliman road
8. Shortening of Prairie Road to Roundabout (Town of Ridgeway)
9. Lengthening of Moon Road (Town of Ridgeway)
10. Lengthening of CTH HHH to Roundabout (Iowa County)
11. Lengthening of CTH BB to Interchange roundabout (Iowa County)

Town of Ridgeway will abandon Cemetery Road and a portion of Prairie Road

12. Cemetery Road
13. Prairie Road

Iowa County			Village of Ridgeway			Town of Ridgeway				
Add	Remove	Net	Add	Remove	Net	Add	Remove	Net		
1	Ternes Court			0.02	-0.02					
2	Lorraine Court		0.05		0.05					
3	HHH to Village	*	0.11		0.11					
4	Town Hall Road			0.24	-0.24	0.83	0.26	0.57		
5	Ridgevue Road					0.89	0.07	0.82		
6	Reed Road					0.06	0.26	-0.20		
7	Achliman Road							0.00		
8	Prairie Road					0.33	0.13	0.20		
9	Moon Road					0.08		0.08		
10	CTH BB	0.69	0.14	0.55						
11	CTH HHH	1.21	0.28	0.93						
12	Cemetary Road						0.58			
13	Prairie Road						0.50			
		1.90	0.42	1.48	0.16	0.26	-0.10	2.19	1.80	1.47

Notes

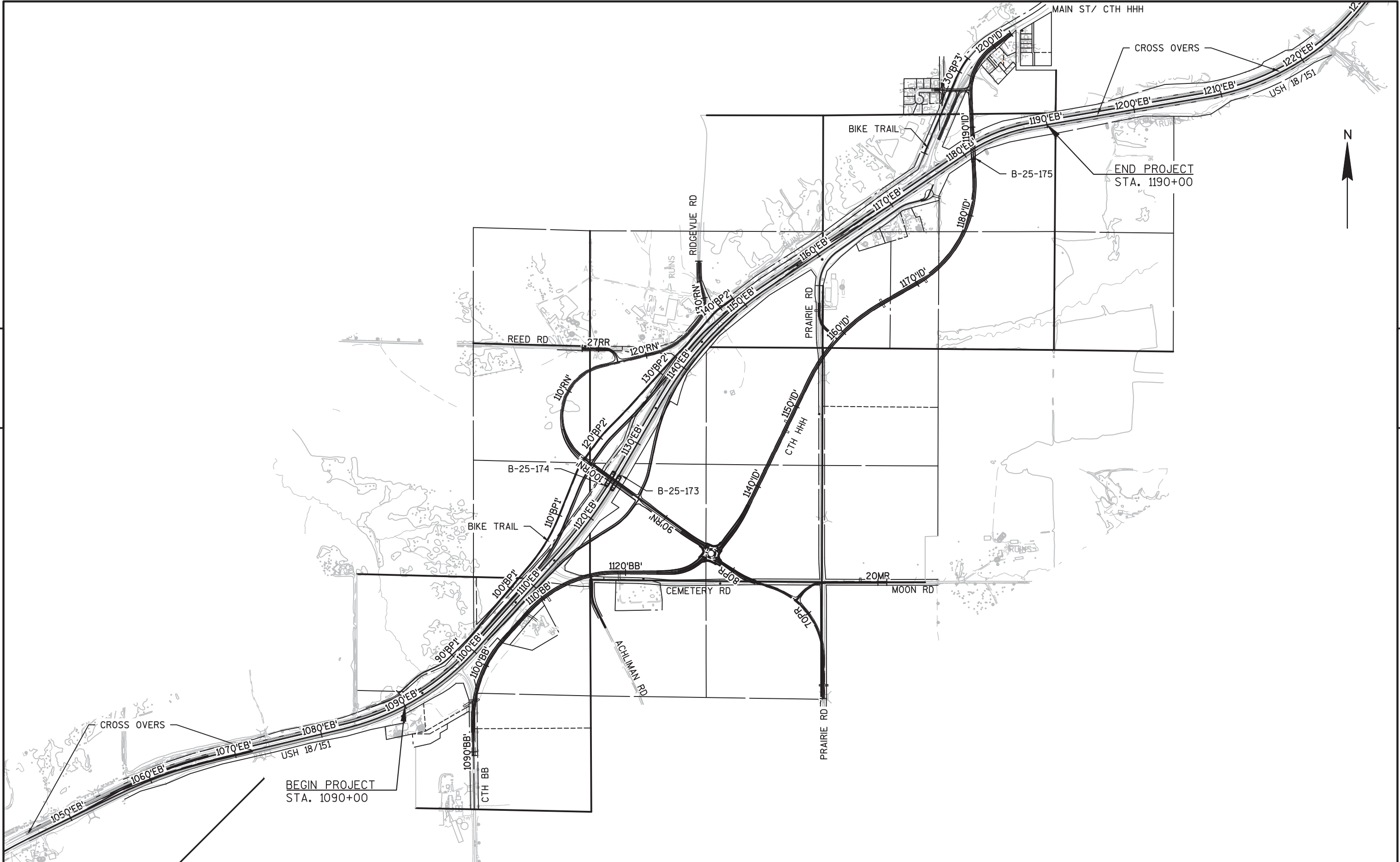
Total removal of CTH HHH is included in item 11

Total Prairie Road removal is 1.13 miles

Item 4, 0.26 to Village and 0.24 to Town

Item 8, 0.13

Item 13, 0.50



5

5

PROJECT NO:1204-02-76	HWY:USH 18	COUNTY:IOWA	PROJECT OVERVIEW	SHEET 3	E
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FILE NAME : P:\2012138 SW REGION W0\1204-02-76\_USH 18\CIVIL3D\SHEETSPLAN\020201\_PO.DWG  
LAYOUT NAME - 020201-PO

Page 47 of 96

PLOT BY : BERNARD GEHRMANN

PLOT SCALE : 1 IN: 1000 FT

WISDOT/CADDS SHEET 44

**FINAL DETERMINATION FOR  
SUMMARY ORDER BY THE DEPARTMENT FOR ALTERATIONS TO LOCAL ROAD SYSTEM  
AND  
ASSIGNMENT OF HIGHWAY MAINTENANCE RESPONSIBILITIES PERTAINING TO  
USH 18, DODGEVILLE – MT. HOREB  
IOWA COUNTY, WISCONSIN**

**I. Introduction**

The Wisconsin Department of Transportation (DEPARTMENT) has authorized State Highway Project ID 1204-02-27 to reconstruct parts of USH 18 including the interchange at CTH HHH and create local access roads as part of the construction on USH 18, pursuant to Wis. Stats. s. 84.295(4) and (6) a designated expressway in the Town of Ridgeway, Iowa County (COUNTY), Wisconsin. As part of that project, the Department has determined it necessary to use the statutory authority granted to it to alter the existing local roadway system and by this order reassign jurisdictional authority to appropriate jurisdictions regarding those local roadways.

**II. Statutory Authority for Alteration of Local Road System**

Wisconsin State Statutes s. 84.295(4) (5) (6) (7) (8), grants specific authority to the DEPARTMENT wherein by summary order it can vacate, relocate, extend, combine, reassign jurisdictional authority, and reassign maintenance responsibility of the non-State Trunk Highway system as part of certain improvements related to Wis. Stat. s. 84.295 (Freeway/Expressway highways).

**III. Alteration by Summary Order of Department**

The DEPARTMENT hereby orders the alterations as described below and shown in the **Attachments** on the following routes in the Town of Ridgeway, Iowa County, Wisconsin.

A copy of the relevant plat is attached as Attachment 1 to this order.

A pictorial of the roads affected is attached as Attachment 2 to this order.

**A. The DEPARTMENT assigns jurisdictional authority as follows:**

1. To Iowa County:

- a. CTH HHH from Station 1131+27.21 to Station 1200+70.95. See Attachments 3A,3B,3C, and 3D.
- b. CTH BB from Station 1092+01.01 to Station 1129+54.50. See Attachments 4A and 4B.
- c. CTH HHH from Station 84+07.33 to Station 101+47. See Attachment 9B.
- d. The Roundabout circle between CTH HHH, CTH BB, and Prairie Road. See Attachments 3A, 4B, and 9B.

2. To the Township of Ridgeway:

- a. Prairie Road from Station 61+00.00 to Station 82+04.11. See Attachments 5A and 5B.
- b. Reed Road from Station 27+00.00 to the intersection of Ridgevue Road. See Attachment 6.
- c. Moon Road from the intersection of Prairie Road to Station 18+00.09. See Attachment 7.
- d. Town Hall Road from the intersection of CTH HHH to boundary line between the Village of Ridgeway and the Town of Ridgeway. See Attachment 8.
- e. Ridgevue Road from Station 101+47 to Station 134+22.78. See Attachment 9A.

**B. This** order transfers jurisdiction of the stated roads excepting the authority to manage access as defined in the attached plat, Attachment 1.

**IV. Therefore**, except as provided herein, the jurisdictional authority of these roadway is the Town of Ridgeway, Iowa County, Wisconsin. This order does not transfer title to any real estate acquired by the DEPARTMENT.

**V. Effective and Physical Date Of Order**

The effective date of this Order is the date it is signed by Department signatory.

The physical date of this Order shall be the day the PROJECT is opened to the traveling public upon completion of State Highway Project ID 1204-02-27



**VI. Authorization for This Determination and Order**

Signature and date in the places noted below hereby constitute final Determination and Order by the DEPARTMENT to the conditions herein contained. This document supersedes any other previous documents and resolutions in this matter.

\_\_\_\_\_  
Steve Flottmeyer  
Planning Chief, Southwest Region  
Wisconsin Department of Transportation  
For the DEPARTMENT

\_\_\_\_\_  
Date

**Resolution No. 2021-02**

**JURISDICTIONAL TRANSFER of Connor Drive BY and BETWEEN the VILLAGE OF RIDGEWAY and the COUNTY OF IOWA associated with the WisDOT RECONSTRUCTION of the USH 18/151 MM52 CTH HHH/BB INTERCHANGE WEST of the VILLAGE.**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the County of Iowa, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as “COUNTY”), the Village of Ridgeway, a municipal corporation in the State of Wisconsin (hereinafter referred to as “VILLAGE”).

**WITNESSETH:**

**WHEREAS**, the Wisconsin Department of Transportation (WisDOT) identified a need to construct a new interchange along USH 18/151 at MM52 for the CTH BB/HHH intersection in the Village of Ridgeway and Township of Ridgeway by creating a limited access highway at the location and removing all existing at grade access points and crossings to USH 18/151 between CTH BB and the west intersection with CTH HHH in accordance with Wis. State Statute 84.295 (6);

**WHEREAS**, the Village and County have been involved in, offered input to, and has agreed with various aspects of the USH 18/151 Dane-Iowa Counties Limited Access Corridor Study relating to roadway alignments, nomenclature, and jurisdictional ownership of roads dating prior to 2008 and that involvement included several meetings, actions, and discussions to develop the interchange improvements as constructed in 2018;

**WHEREAS**, the project, known as WisDOT Project Identification Number 1204-02-76 was financed 100% by a state/federal cost share for all new improvements, utility relocations, right of way acquisitions, and other relocations for the original improvements;

**WHEREAS**, in conjunction with the above listed project WisDOT has reconstructed CTH HHH west in the Township and Village of Ridgeway at the intersection with USH 18/151 creating a limited access highway connection at the location via an overpass of USH 18/151, a roundabout for CTH HHH, CTH BB, Prairie Road, and an overpass diamond interchange for USH 18/151 at the newly constructed CTH HHH and Ridgeway Road access point;

**WHEREAS**, the new intersection connection project included reconstruction of existing roadways CTH HHH, CTH BB, Moon Road, Prairie Road, Ridgeway Road, Reed Road, and the Military Ridge Bike Trail; along with construction of new roadway alignments for CTH BB, CTH HHH, Town Hall Road, Moon Road, Ternes Court, Lorraine Court, Ridgeway Road, and Reed Road; along with construction of a new village street known as Connor Drive;

**WHEREAS**, the COUNTY has obtained consent from the VILLAGE as required by Wis. Statute 83.025(1) to delete this portion of CTH HHH from the county trunk highway system and rename it as Connor Drive within the VILLAGE. VILLAGE consent was obtained on 02-14-2017 at a meeting of the Village Board;

**WHEREAS**, the COUNTY obtained the consent of the Department as required by Wis. Stat. 83.025(1) to delete this portion of CTH HHH from the county trunk highway system on 08-20-2018 and;

**WHEREAS**, pursuant to Section 66.0301 Wis. Stats.; the VILLAGE and COUNTY wish to formalize arrangements for the distribution of maintenance costs, reimbursements, and snow removal duties and responsibilities for all roads included in the improvements;

**WHEREAS**, the COUNTY and VILLAGE wish to formalize the transfer of jurisdiction of a portion of old CTH HHH, from the new intersection of CTH HHH to its' terminus along a road named by the VILLAGE to be known as CONNOR DRIVE and illustrated as note #3 on the attached map of the interchange revisions within the village corporate limits from COUNTY to VILLAGE;

**NOW, THEREFORE BE IT RESOLVED**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, VILLAGE and COUNTY do agree as follows:

The project known as Right of Way Plat ID Number 1204-02-27 or Construction Project I.D. Number 1204-02-76 was fully funded 100% by WisDOT and the FHWA as phase one of the Dane - Iowa USH 18/151 Limited Access Study improvement project herein known as the CTH HHH/BB MM52 Interchange reconstruction project. All reconstruction, construction, utility relocation, and right-of-way acquisition costs were borne by WisDOT in the development of the new interchange west of the Village of Ridgeway. The project eliminated at-grade crossings at CTH BB, Ridgeway Road, Cemetery Road, Prairie Road, and CTH HHH along with several private crossings in the vicinity. The project created a new diamond interchange for CTH HHH at USH 18/151 west of the village of Ridgeway including the following changes to local streets:

1. Ternes Court in the Village of Ridgeway was shortened a net of 0.02 miles.
2. Lorraine Court in the Village of Ridgeway was lengthened a net of 0.05 miles.
3. A portion of old CTH HHH is hereby jurisdictionally transferred via this agreement to the Village of Ridgeway and will be known as Connor Drive from Lorraine Court to its' cul-de-sac terminus, a net new length of 0.11 miles.
4. A portion of Prairie Road in the Township and Village will be renamed from Prairie Road to Town Hall Road from the new location of CTH HHH past the town hall back to its' cul-de-sac terminus at USH 18/151 right of way line near the new CTH HHH overpass in the Township of Ridgeway being 0.38 miles and in the Village limits of Ridgeway being 0.19 miles.
5. CTH HHH is realigned from the existing USH 18/151 at grade intersection on the westerly edge of the Village of Ridgeway; including a new overpass of USH

18/151, through a newly constructed roundabout intersection with CTH BB and Prairie Road, to the southbound ramps for a new USH 18/151 overpass diamond interchange for a net increase to Iowa County of 1.48 miles.

The project was substantially completed and transferred to the Village and County upon opening of the roadways to traffic on November 21, 2018 with minor restoration and finish project work completed in the spring of 2019 by WisDOT. An overview map of the revisions described above as provided by WisDOT is attached hereto this resolution for clarification of the descriptions provided within, as well as a table of roadway length increases, decreases, changes, and revisions.

Adopted by the Ridgeway Village Board of Trustees this 9th day of February, 2021.

\_\_\_\_\_  
Ridgeway Village President

Attested to by the Village Clerk

Date

\_\_\_\_\_

\_\_\_\_\_

Offered by the Public Works Committee by actions presented on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Chairman, Dave Gollon

\_\_\_\_\_  
Date

Adopted by the Iowa County Board of Supervisors this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Iowa County Board Chair

Attested to by the County Clerk

Date

\_\_\_\_\_

\_\_\_\_\_

County	ATV/UTV OPERATED ON WHICH ROADS?	Speed	Start Hr	End Hr	ATV Age	UTV Age	Helmets	Seatbelts required?	Display LIGHTED Headlamp / Taillamp at all times	Open Intoxicants Permitted?	Driver's License Required?	Proof of Ins Required?	Safety Cert required?
<b>Counties</b>													
Grant	ALL CTH IN GRANT	AS POSTED	5:00 AM	1:00 AM	16	16	< 18	STATUTE	FUNCTIONAL	STATUTE	N/A	N/A	N/A
Iowa	LISTED W/IN	MAX 30MPH OR POS	5:00 AM	1:00 AM	12 w/ 18+	16	< 18	STATUTE	YES	STATUTE	N/A	N/A	YES
Lafayette	LISTED W/IN	MAX 30MPH OR POS	5:00 AM	1:00 AM	16	16	< 18	UTV	FUNCTIONAL	NO	N/A	N/A	N/A
<b>Towns</b>													
Arena	ALL	AS POSTED	5:00 AM	1:00 AM	16	16	< 18	Statute	FUNCTIONAL	NO	N/A	N/A	N/A
Brigham	LISTED W/IN	30	5:00 AM	1:00 AM	12 w/ 18+	16	< 18	Statute	YES	NO			YES 12+ AFTER '88
Clyde			NONE										
Dodgeville	ALL	MAX 30MPH OR POS	5:00 AM	1:00 AM	12 w/ 18+	16	<18	UTV/STATS	YES	MO	N/A	N/A	YES STATS
Eden	LISTED W/IN	AS POSTED	5:00 AM	1:00 AM	16	16	< 18	Statute	YES	N/A	N/A	N/A	N/A
Highland	LISTED W/IN	35	5:00 AM	1:00 AM	16	16	< 18	YES	YES	NO	YES	N/A	N/A
Linden	ALL	30	N/A	N/A	12 w/ 18+	16	N/A	N/A	N/A	N/A	N/A	N/A	YES
Mifflin	LISTED W/IN	30	5:00 AM	1:00 AM			N/A	N/A	FUNCTIONAL	N/A	N/A	N/A	N/A
Mineral Point	AS POSTED	AS POSTED	5:00 AM	1:00 AM	16	16	N/A	N/A	YES	NO	YES	YES	N/A
Moscow			Rescinded										
Pulaski	LISTED W/IN	AS POSTED	5:00 AM	1:00 AM	16	16	< 18	YES	YES	N/A	N/A	N/A	N/A
Ridgeway	LISTED W/IN	30	9:00 AM	9:00 PM	12 w/ 18+	16	< 18	YES UTV	YES	NO	N/A	N/A	YES
Waldwick	LISTED W/IN	AS POSTED	5:00 AM	1:00 AM	16	16	N/A	N/A	YES	NO	YES	YES	N/A
Wyoming			NONE										
<b>City</b>													
Dodgeville	LISTED W/IN	AS POSTED	6:00 AM	11:00 PM	16	16	N/A	N/A	YES	NO	YES	YES	YES
Mineral Point	AS POSTED	AS POSTED	6:00 AM	11:00 PM	16	16	N/A	N/A	YES	NO	YES	YES	N/A
<b>Villages</b>													
Arena	ALL	AS POSTED	7:00 AM	10:00 PM	N/A	N/A	N/A	N/A	N/A	NO	N/A	N/A	N/A
Avoca	ALL	AS POSTED	N/A	N/A	N/A	N/A	N/A	N/A	YES	NO	N/A	N/A	N/A
Barneveld	AS POSTED	30 OR POSTED	9:00 AM	9:00 PM	12 w/18+	16	< 18	N/A	YES	NO	N/A	N/A	YES
Blanchardville	LISTED W/IN	25 OR POSTED	7:00 AM	11:00 PM	16	16	< 18	N/A	N/A	NO	N/A	YES	<16
Cobb	AS POSTED	10 OR <	N/A	N/A	12 W/ 18+	16	N/A	N/A	N/A	N	N/A	N/A	N/A
Highland	ALL	AS POSTED	5:00 AM	1:00 AM	16	16	N/A	N/A	YES	NO	YES	YES	N/A
Hollandale	LISTED W/IN	10 OR <	7:00 AM	9:00 PM	12	16	N/A	N/A	N/A	N/A	N/A	N/A	YES
Linden	ALL	10 OR <	N/A	N/A	STATUTE	STATUTE	STATUTE	STATUTE	N/A	NO	N/A	N/A	N/A
Montfort	LISTED W/IN	10 OR POSTED	5:00 AM	1:00 AM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Muscoda	LISTED W/IN	AS POSTED	5:00 AM	1:00 AM	16	16	< 18	YES	YES	NO	YES	YES	N/A
Ridgeway	ALL	10 or <	7:00 AM	10:00 PM	12 W/ 18+	12 W/ 18+	< 18	N/A	YES	NO	N/A	N/A	YES
Fines/Fees - Corporation Counsel's recommendation to set a maximum fee then leave the discretion to the SO or Prosecutor to set actual													

6. Other Remedies. Nothing herein contained shall prevent any person from exercising any right or seeking any remedy to which he might otherwise be entitled or from filing his/her complaint with any appropriate governmental agency.

10.27 PENALTIES

Any person who shall violate any provision of this chapter shall be subject to a penalty as provided in this code under Chapter 12. In addition to any penalty imposed for violation of Wis. Stat. § 943.01(1), any person who shall cause physical damage to or destroy any public property shall be liable for the costs of replacing or repairing such damaged or destroyed property. The parent or parents of any un-emancipated minor child who violates § 10.943.02(1) may also be held liable for the cost of replacing or repairing such damaged or destroyed property in accordance with Wis. Stat. § 895.035.

10.28 ALL-TERRAIN AND UTILITY-TERRAIN VEHICLE ROUTES. (Cr. June 20, 2014) (Am. June 13, 2017) (Am. Sept 12, 2017), (Am. June 12, 2018)

(1) Introduction.

(a) Authority. Following due consideration of the recreational and economic value to connect with trail opportunities and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density, and history of automobile traffic, this ordinance has been created pursuant to the Village Board authority under Wis. Stat. §§ 61.34(1), 23.33(8)(b) and 23.33(11).

(b) State ATV/UTV Laws Adopted. Statutory provisions found in Wis. Stat. § 23.33 are adopted by reference as a part of this Chapter as if fully set forth herein. Any act required to be performed or prohibited by the provisions of any statute incorporated by reference herein is required or prohibited by this Chapter.

(c) Definitions.

1. “All-terrain vehicle” or “ATV” has the meaning specified under Wis. Stat. § 340.01(2g).

2. “Utility-terrain vehicle” or “UTV” has the meaning specified under Wis. Stat. § 23.33(1)(ng).

(d) Severability. If any provision of this Ordinance or the application to any person or circumstance is held invalid, the remainder of the Ordinance and the application of such provisions to other persons and circumstances shall not be deemed affected.

(2) Designation of ATV/UTV Routes. (Am. 06-18)

(a) The village streets designated as ATV/UTV routes shall be proposed by the Village Board for approval and adoption. The Village Board shall develop policies and procedures for designation of ATV/UTV routes including appropriate criteria for making a designation. Any modification to be designated ATV/UTV route shall be approved by the Village Board.

(b) A copy of ATV/UTV routes, along with a map showing their location, shall be kept on file at the Village of Ridgeway Clerk/Treasure Office. The Village Board shall have the authority to temporarily close or terminate any ATV/UTV route in the Village of Ridgeway enacted by this Ordinance for a period of ninety (90) days due to emergency situation or condition. Closures for duration of greater than ninety (90) days shall be reviewed by the Village Board.

(c) All Village Streets are included in the ATV/UTV route

a. All Village Streets are included in the ATV/UTV route (See Appendix A for map).

(3) Conditions Applicable to ATV/UTV Routes.

(a) Signage of ATV/UTV Routes.

1. Routes shall be marked with uniform all-terrain vehicle route signs in accordance with s. NR 64.12 (7), Wisconsin Administrative Code. No person may do any of the following in regard to signs marking ATV/UTV routes:

a. Intentionally remove damage, deface move, or obstruct any uniform ATV/UTV route or trail sign or standard or intentionally interfere with effective operation of any uniform ATV/UTV route or trail sign or standards if the sign or standard is legally placed by the state, any municipality, or any authorized individual.

b. Possess any uniform ATV/UTV route or trail sign or standard of the type established by the department for the warning, instruction or information of the public, unless he or she obtained the uniform ATV/UTV route or Trail sign or standard in a lawful manner. Possession of a uniform ATV/UTV route or trail sign or standard creates a rebuttable presumption of illegal possession.

2. All required designated route signs shall be paid for, installed, and maintained by an ATV/UTV club, approved and under the direction of the Village Board. The Village is responsible for providing sign posts.

3. The location of the ATV/UTV route or trail signs shall be reviewed and approved by the Village Board where appropriate, placed at each of the four entrances into the Village.

Chapter 10 Public Peace, Safety, and Good Order

4. No sign may be mounted in the Village without the proper authorization. Posts shall be suitably sized for mounting the necessary amount of signs at the location.

5. No person shall operate an ATV/UTV contrary to any authorized and official posted sign.

(b) Rules of Operation.

1. Operation shall be subject to all provisions of Wis. Stat. § 23.33, which is adopted as a part of this ordinance by reference, pursuant to § 23.33(11).

2. In addition to the provisions of Wis. Stat. § 23.33 the following restrictions are in place for operators on the village ATV/UTV routes designed by this Ordinance:

a. No ATV/UTV shall be operated with open intoxicants on any village street.

b. All ATV/UTVs shall operate only on the paved portion of the village streets. Operation on the gravel shoulders, grassy in-slope, ditches, or other village streets' right-of-way area is prohibited.

c. No ATV/UTV shall be operated at the speed greater than 10 miles per hour (MPH), unless on a posted route. No ATV/UTV shall be operated in excess of posted speed limit on any village street.

d. No ATV/UTV may be operated between the hours of 10:00PM and 7:00AM daily.

e. All ATV/UTV operators shall ride in single file on the extreme right hand side of the paved portion of the road except that left turns may be made from any part of the roadway which is safe given prevailing conditions.

f. All ATV/UTV operators must have the lights on at all times.

g. All ATV/UTV operators who are born after January 1, 1988 are required to have a valid state issued ATV Safety Certificate. Children under the age of 15 must be directly supervised by the parent or legal guardian when riding on village streets.

h. All ATV/UTV operators and passengers under the age of 18 shall wear protective headgear while operating on village streets.



(4) Enforcement and Penalties.

(a) Enforcement. This ordinance shall be enforced by any officer employed by the Village of Ridgeway Police Department or any other law enforcement official as set forth in Wis. Stat. § 23.33(12).

(b) Penalties. The penalties under Wis. Stat. § 23.33(13) are adopted by reference.

10.29 ISSUANCE OF WORTHLESS CHECKS. (Cr. 2007).

(1) Checks Less Than \$500.00. Whoever issues any check or other order for the payment of money less than five hundred dollars (\$500.00) which, at the time of issuance, he or she intends shall not be paid, may be penalized as provided in Section 12.03(1)(a) of this Code.

(2) Checks Greater than \$500.00. Whoever issues any single check or other order for the payment of five hundred dollars (\$500.00) or more or whoever, within a fifteen (15) day period, issues more than one check or other order amounting in the aggregate to five hundred dollars (\$500.00) or more which, at the time of issuance, the person intends shall not be paid, may be penalized as provided in Section 12.03(1)(b) of this Code.

(3) Proof of Intent. Any of the following is prima facie evidence that the person, at the time he or she issued the check or other order for the payment of money, intended it should not be paid:

a. Proof that, at the time of issuance, the person did not have an account with the bank or drawee; or

b. Proof that, at the time of issuance, the person did not have sufficient funds or credit with the bank or drawee and that the person failed within five (5) days after receiving notice of insufficient funds, nonpayment or dishonor to pay the check or other order; or

c. Proof that, when presentment was made to the bank or drawee, that the person did not have sufficient funds or credit with the bank or drawee and the person failed within five (5) days after receiving notice of insufficient funds, nonpayment or dishonor to pay the check or other order. This includes a check that is returned from a bank stamped NSF.

(4) Order for Restitution. In addition to the other penalties provided for a violation of this section, if the violation is against the Village, the judge may order a violator to pay restitution to the Village in the amount of the check pursuant to Wis. Stat. § 800.093. Non-payment of restitution authorizes the Village to institute any collection proceedings authorized by law to recover the amount of restitution at the expense of the violator.

February 9, 2021

Village Board Members  
Village of Ridgeway  
113 Dougherty Court  
Ridgeway, WI 53582

RE: Elevated Steel Spheroid Repainting and Repairs  
Construction Bids

Dear Village Board Member:

Construction bids were received and opened on Thursday, January 21, 2021 at 3:00 p.m. at the Ridgeway Village Hall for the Elevated Steel Spheroid Repainting and Repairs' Project. Seven (7) bids were received for Contract #1 and four (4) bids were received for Contract #2. All bids received were competitive. The bid tabulation and itemized bid summary are enclosed for your review.

**Contract #1 – Water Tank Repainting and Repairs**

V & T Painting, LLC from Farmington Hills, Michigan submitted the lowest bid for Contract #1 – Water Tank Repainting and Repairs = \$269,000.00. Seven Brothers Painting, Inc. from Shelby Township, Michigan submitted the second lowest bid for Contract #1 = \$305,650.00. Contract #1 also included an Alternate 'A' bid for the replacement of the Cathodic Protection System for the Project. L.C. United Painting Co. from Sterling Heights, Michigan submitted the lowest bid for Alternate 'A' – Cathodic Protection = \$16,000.00. Seven Brothers Painting, Inc. from Shelby Township, Michigan submitted the second lowest bid for Alternate 'A' = \$16,200.00. Based on water tower project references and V & T Painting's own project references, we do not recommend the Village contract with V & T Painting, LLC. Therefore, we recommend to award Contract #1 to the second lowest responsible bidder, Seven Brothers Painting, Inc., since the references for Seven Brothers Painting, Inc. were favorable and satisfactory.

**Contract #2 – Water System SCADA Upgrade**

The Osseo Construction Co., LLC from Osseo, WI submitted the lowest bid for Contract #2 – Water System SCADA Upgrade = \$60,000.00. L. W. Allen, LLC from Madison, WI submitted the second lowest bid for Contract #2 = \$86,765.00. Based on water tower project references, we do not recommend the Village contract with Osseo Construction Co., LLC. Therefore, we recommend the Village contract with the second lowest bidder, L.W. Allen, LLC, since the references for L.W. Allen, LLC were favorable and satisfactory.

The sum of the resultant lowest responsible bids from Seven Brothers Painting, Inc. for Contract #1 with Alternate 'A' – Cathodic Protection = **\$321,850.00** and L.W. Allen, LLC for Contract #2 = **\$86,735.00** are about 15% below the estimated construction budget amount = \$477,950.00. Therefore, it is recommended to award Contract #1 – Water Tank Repainting and Repairs with Alternate 'A' of the Elevated Steel Spheroid Repainting and Repairs' Project to Seven Brothers Painting, Inc. in the amount of **\$321,850.00** and to award Contract #2 – Water System SCADA Upgrade to L.W. Allen, LLC in the amount of **\$86,735.00** for the Elevated Steel Spheroid Repainting and Repairs' Project.

If you have any questions, please feel free to contact me at (608) 348-5355. Thank you.

Sincerely,

**Delta 3 Engineering, Inc.**



Bart Nies, P.E.  
Owner/Project Manager

Enclosures  
BPN/jm

**EVERY ANGLE COVERED**



# Elevated Steel Spheroid Repainting and Repairs

Owner: Village of Ridgeway

Iowa County, Wisconsin

Bid Opening: Thursday, January 21, 2021

Time: 3:00 p.m.

Ridgeway Village Hall, 113 Dougherty Court, Ridgeway, WI 53582

BIDDER	CONTRACT #1 – WATER TANK REPAINTING AND REPAIRS	ALTERNATE 'A'- CATHODIC PROTECTION	CONTRACT #1 – WITH ALTERNATE 'A'	CONTRACT #2 – WATER SYSTEM SCADA UPGRADE
1. Classic Protective Coating Menomonie, WI 54751  (Bid Bond) (Cert. Check)	\$395,500.00	\$27,100.00	\$386,600.00	No Bid
2. L.W. Allen, LLC Madison, WI 53716  (Bid Bond) (Cert. Check)	No Bid	No Bid	No Bid	\$86,735.00
3. TMI Painting & Resoration Contractors St. Paul, MN 55121 (Bid Bond) (Cert. Check)	\$374,000.00	\$21,500.00	\$395,500.00	\$113,000.00
4. Seven Brothers Painting Shelby Twp., MI 48315  (Bid Bond) (Cert. Check)	\$305,650.00	\$16,200.00	\$321,850.00	No Bid
5. Maguire Iron, Inc. Sioux Falls, SD 57101  (Bid Bond) (Cert. Check)	\$395,900.00	\$21,200.00	\$417,100.00	\$95,000.00
6. <b>The Osseo Construction Co, LLC Osseo, WI 54758</b> (Bid Bond) (Cert. Check)	\$475,000.00	\$35,000.00	\$510,000.00	<b>\$60,000.00</b>
7. <b>L. C. United Painting Co. Sterling Heights, MI 48310</b>  (Bid Bond) (Cert. Check)	\$332,000.00	<b>\$16,000.00</b>	\$348,000.00	No Bid
8. <b>V &amp; T Painting, LLC Farmington Hills, MI 48336</b> (Bid Bond) (Cert. Check)	<b>\$269,000.00</b>	\$25,000.00	\$294,000.00	No Bid
9.  (Bid Bond) (Cert. Check)				

**Itemized Bid Summary 1-21-2021**  
**Elevated Steel Spheroid Repainting and Repairs**

**Contract #1 - Water Tank Repainting and Repairs**

Item No.	Item Description	Estimated Quantity	Unit	V & T Painting, LLC		Seven Brothers Painting, Inc.		L.C. United Painting Co.		Classic Protective Coatings, Inc.	
				Unit Price	Subtotal Price	Unit Price	Subtotal Price	Unit Price	Subtotal Price	Unit Price	Subtotal Price
1-1	Mobilization, Bonds, and Insurance as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 7,500.00	LUMP SUM	/ L.S. = \$ 56,300.00	LUMP SUM	/ L.S. = \$ 9,000.00	LUMP SUM	/ L.S. = \$ 18,500.00
1-2	Temporary Portable Pressure Water Storage completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 25,000.00	LUMP SUM	/ L.S. = \$ 22,000.00	LUMP SUM	/ L.S. = \$ 23,000.00	LUMP SUM	/ L.S. = \$ 24,200.00
1-3	Structure Modifications completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 35,000.00	LUMP SUM	/ L.S. = \$ 40,450.00	LUMP SUM	/ L.S. = \$ 35,000.00	LUMP SUM	/ L.S. = \$ 40,500.00
1-4	Interior Wet Area Abrasive Blast and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 49,000.00	LUMP SUM	/ L.S. = \$ 50,400.00	LUMP SUM	/ L.S. = \$ 51,000.00	LUMP SUM	/ L.S. = \$ 70,100.00
1-5	Interior Dry Area Spot Repair and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 25,000.00	LUMP SUM	/ L.S. = \$ 20,000.00	LUMP SUM	/ L.S. = \$ 27,000.00	LUMP SUM	/ L.S. = \$ 20,800.00
1-6	Exterior Area Abrasive Blast and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 120,000.00	LUMP SUM	/ L.S. = \$ 101,000.00	LUMP SUM	/ L.S. = \$ 174,000.00	LUMP SUM	/ L.S. = \$ 170,350.00
1-7	Replacement of Circulation Pump as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 2,500.00	LUMP SUM	/ L.S. = \$ 4,500.00	LUMP SUM	/ L.S. = \$ 4,000.00	LUMP SUM	/ L.S. = \$ 3,650.00
1-8	Water Tank Lettering and Accent Bands completed as specified and indicated.	1	L.S.	\$ 3,500.00	/ L.S. = \$ 5,000.00	\$ 10,000.00	/ Each = \$ 11,000.00	\$ 2,800.00	/ L.S. = \$ 9,000.00	\$ 3,000.00	/ L.S. = \$ 11,400.00
<b>Contract #1 – Total</b>				=	<b>\$ 269,000.00</b>	=	<b>\$ 305,650.00</b>	=	<b>\$ 332,000.00</b>	=	<b>\$ 359,500.00</b>

**Alternate 'A' – Cathodic Protection**

Item No.	Item Description	Estimated Quantity	Unit	Subtotal Price	Subtotal Price	Subtotal Price	Subtotal Price
B-1	Cathodic Protection System installed as specified and indicated.	1	L.S.	LUMP SUM = \$ 25,000.00	LUMP SUM = \$ 16,200.00	LUMP SUM = \$ 16,000.00	LUMP SUM = \$ 27,100.00
<b>ALTERNATE 'A' – TOTAL</b>				= \$ 25,000.00	\$ 16,200.00	\$ 16,000.00	\$ 27,100.00

**Contract #2 - Water System Scada Upgrade**

Item No.	Item Description	Estimated Quantity	Unit	Subtotal Price	Subtotal Price	Subtotal Price	Subtotal Price
2-1	Water System SCADA Supervisory Controls and Telemetry System Upgrade and Modifications as specified and indicated.	1	L.S.	LUMP SUM = No Bid	LUMP SUM = No Bid	LUMP SUM = No Bid	LUMP SUM = No Bid
<b>CONTRACT #2 – TOTAL</b>				= No Bid	No Bid	No Bid	No Bid

**Grand Total =** \$ 294,000.00      \$ 321,850.00      \$ 348,000.00      \$ 386,600.00

**Contract #1 - Water Tank Repainting and Repairs**

Item No.	Item Description	Estimated Quantity	Unit	TMI Painting & Restoration Contractors		Maguire Iron, Inc.		The Osseo Construction Co., LLC		L.W. Allen, LLC	
				Unit Price	Subtotal Price	Unit Price	Subtotal Price	Unit Price	Subtotal Price	Unit Price	Subtotal Price
1-1	Mobilization, Bonds, and Insurance as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 18,000.00	LUMP SUM	/ L.S. = \$ 4,000.00	LUMP SUM	/ L.S. = \$ 50,000.00	LUMP SUM	/ L.S. =
1-2	Temporary Portable Pressure Water Storage completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 13,000.00	LUMP SUM	/ L.S. = \$ 17,500.00	LUMP SUM	/ L.S. = \$ 35,000.00	LUMP SUM	/ L.S. =
1-3	Structure Modifications completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 32,000.00	LUMP SUM	/ L.S. = \$ 46,400.00	LUMP SUM	/ L.S. = \$ 40,000.00	LUMP SUM	/ L.S. =
1-4	Interior Wet Area Abrasive Blast and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 90,000.00	LUMP SUM	/ L.S. = \$ 84,000.00	LUMP SUM	/ L.S. = \$ 87,000.00	LUMP SUM	/ L.S. =
1-5	Interior Dry Area Spot Repair and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 15,000.00	LUMP SUM	/ L.S. = \$ 51,000.00	LUMP SUM	/ L.S. = \$ 35,000.00	LUMP SUM	/ L.S. =
1-6	Exterior Area Abrasive Blast and Coating completed as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 196,000.00	LUMP SUM	/ L.S. = \$ 182,500.00	LUMP SUM	/ L.S. = \$ 200,000.00	LUMP SUM	/ L.S. =
1-7	Replacement of Circulation Pump as specified and indicated.	1	L.S.	LUMP SUM	/ L.S. = \$ 4,000.00	LUMP SUM	/ L.S. = \$ 2,500.00	LUMP SUM	/ L.S. = \$ 12,000.00	LUMP SUM	/ L.S. =
1-8	Water Tank Lettering and Accent Bands completed as specified and indicated.	1	L.S.	\$ 3,500.00	/ L.S. = \$ 6,000.00	\$ 10,000.00	/ Each = \$ 8,000.00	\$ 2,800.00	/ L.S. = \$ 16,000.00	\$ 3,000.00	/ L.S. =
<b>Contract #1 – Total</b>				<b>=</b>	<b>\$ 374,000.00</b>	<b>=</b>	<b>\$ 395,900.00</b>	<b>=</b>	<b>\$ 475,000.00</b>	<b>=</b>	<b>No Bid</b>

**Alternate 'A' – Cathodic Protection**

Item No.	Item Description	Estimated Quantity	Unit	Subtotal Price	Subtotal Price	Subtotal Price	Subtotal Price
B-1	Cathodic Protection System installed as specified and indicated.	1	L.S.	LUMP SUM = \$ 21,500.00	LUMP SUM = \$ 21,200.00	LUMP SUM = \$ 35,000.00	LUMP SUM = No Bid
<b>ALTERNATE 'A' – TOTAL</b>				<b>= \$ 21,500.00</b>	<b>\$ 21,200.00</b>	<b>\$ 35,000.00</b>	<b>No Bid</b>

**Contract #2 - Water System Scada Upgrade**

Item No.	Item Description	Estimated Quantity	Unit	Subtotal Price	Subtotal Price	Subtotal Price	Subtotal Price
2-1	Water System SCADA Supervisory Controls and Telemetry System Upgrade and Modifications as specified and indicated.	1	L.S.	LUMP SUM = \$ 113,000.00	LUMP SUM = \$ 95,000.00	LUMP SUM = \$ 60,000.00	LUMP SUM = \$ 86,735.00
<b>CONTRACT #2 – TOTAL</b>				<b>= \$ 113,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 86,735.00</b>
<b>Grand Total =</b>				<b>\$ 508,500.00</b>	<b>\$ 512,100.00</b>	<b>\$ 570,000.00</b>	<b>\$ 86,735.00</b>

February 1,  
2021

Proposal for  
Reconditioning Services



# Ridgeway, Wisconsin 150,000 Gallon Single Pedestal Tank

February 1, 2021

Mr. Jon Steen  
Village President  
Village of Ridgeway  
113 Dougherty Court  
Ridgeway, Wisconsin 53582

Dear Mr. Steen,

Thank you for the opportunity to submit this proposal to provide engineering and inspection services during the rehabilitation of the 150,000-gallon single pedestal water tower located in Ridgeway, Wisconsin.

KLM has a staff with the most credentials associated with AWS welding and NACE coating inspections of water storage tanks in the five-state area. When it comes to quality inspections on water towers, KLM sets the standard that other companies try to duplicate. Our dedication to quality inspections can be seen nationally as our projects are represented each year in Tnemec's Tank of the Year calendar contest.

Asbury, Iowa



West Fargo, North Dakota



Farmington, Minnesota



KLM's personnel have been working on water towers since the 1970s. We have tanks that were constructed and painted in the mid-1980s that are just coming up on their first reconditioning. KLM anticipates the tower's coating systems will be in service 20-plus years. This is due to KLM professionals trained to perform proper inspections and holding contractors accountable for quality workmanship.

Our inspections are performed by a professional staff with current and proper credentials. Our inspectors who, work directly under our Structural Engineer and Project Supervisor are certified as both NACE and AWS inspectors. Each employee takes ownership of their project. Our professional staff has a combined 150 years of experience and have successfully completed over 500 rehabilitations of water towers of various sizes. The KLM staff is fluent in the current codes and standards for new and reconditioned water tower projects.

KLM inspectors climb the towers daily to accept or reject the workmanship of the day. The main reason owners hire a professional consultant is to protect the owner's investment. The average tank without a professional inspection usually needs to be repaired after fifteen years compared to KLM projects, which are lasting 20 or more years.

No firm receives respect from tank contractors and subcontractors like KLM. Our role is to provide quality assurance and enforce the specification. KLM is very thorough with our documentation of what and how the work is being performed each day. KLM's reputation of quality is second to none. We stand behind every project we work on.

KLM would like to assist you with our expertise on quality control which will make this a successful project for many years to come. By selecting KLM, you can be assured that the project will be completed to your satisfaction.

We look forward to working with you.

Sincerely,



**KLM ENGINEERING, INC.**

Michael Novitzki

Director of Business Development

Phone: 651-773-5111

Fax: 651-773-5222

Cell: 651-440-5058

Email: [mnovitzki@klmengineering.com](mailto:mnovitzki@klmengineering.com)



# TABLE OF CONTENTS

<b>Proposal</b> .....	<b>3</b>
Project Understanding .....	3
Benefits to the Village of Ridgeway .....	3
KLM Work Plan.....	3
Construction Services.....	4
Construction Observation .....	4
Warranty Inspection.....	5
Deliverables .....	5
Proposal Fee Summary .....	5
Why Use KLM.....	5
Agreement .....	6
<b>Project Team</b> .....	<b>7</b>
<b>References and Project Profiles</b> .....	<b>12</b>
Reference List .....	12
Profiles.....	13
<b>KLM Support Documents</b> .....	<b>15</b>
KLM Fee Schedule .....	15
KLM Terms and Conditions .....	16

## DISCLAIMER:

The information in this proposal is confidential, may be legally privileged, and is intended for the sole use of the Village of Ridgeway, Wisconsin. Access to this proposal by another company is not permitted. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or committed in reliance on it is prohibited.



# Proposal

## Project Understanding

KLM understands the rehabilitation of the 150,000-gallon single pedestal water tower in the Village of Ridgeway, WI is happening in 2021. KLM would like to submit this proposal to perform NACE Coating Inspection for the reconditioning of the water tower.

## Benefits to the Village of Ridgeway

- Today's protective coating systems are designed to last 20-25 years with only minor maintenance. Tight project specifications and full-time inspections give the coating systems the opportunity to realize their intended service life.
- Welding and part time NACE Coating Inspections during reconditioning assures that the work performed by the contractor is in conformance with the specifications, as to maximize its life expectancy. KLM's inspectors monitor workmanship during all phases of work to verify the contractor's work meets the specification. Utilizing this process, maintenance costs will be reduced by decreasing the number of reconditioning cycles over the life of the tank.
- Our project administration and inspection services provide a buffer between the project specifications and the real-world challenges that can negatively affect project performance. To initiate the project correctly, KLM's project management assures that a qualified contractor is retained at an appropriate cost.

## KLM Work Plan

Upon execution of a contract, KLM proposes the following schedule to perform the work:

Upon the Village council approval:

1. Construction Management and Inspection Services  
2021 Construction
2. Warranty Inspection  
ROV completed per contract



## Construction Services

### **Construction Administration**

The Village of Ridgeway, the City Engineer and project supervisor (KLM) work together on managing the project. The project supervisor does the initial review of the submittals and communicates with the inspector daily to help enforce the project specifications as necessary. The supervisor is the main contact between the contractor representative and the Owner. The manager does the final review of the submittals and will assist the supervisor as required.

### **Construction Management Consists of The Following:**

- Scheduling of inspections
- Review of inspector's daily documentation
- Review and approve of the contractor's submittals:
  1. Drawing reviews
  2. Welder Certifications
  3. Welder Qualifications
  4. Welding Procedures
  5. Coating Materials Submittal
  6. TLCP Sampling Plan

## Construction Observation (KLM)

The part-time inspector assigned to this project will be a NACE Coating Inspector and/or AWS Certified Welding Inspector. All our inspectors have extensive practical experience and knowledge of water storage tank reconditioning. They are experienced sandblasters, painters, climbers, riggers, coating inspectors, welders and welding inspectors which allow the inspector to perform inspections alongside the contractor to ensure conformance to the project specification.

### **At a minimum, the field inspections will include the following:**

- A preconstruction meeting with the client and contractor to clearly define the role of the Engineer and Inspector, to discuss the intent of the specifications, and to ensure all parties agree to the scope of work and expectations regarding the quality of work.
- Monitor and approval of the structural repairs and modifications for conformance to the specifications.
- Inspection of the abrasive blasting media and equipment for conformance to the specifications and to prevent contamination of surfaces during surface preparation with moisture and oil or other contaminants.
- Monitor the paint removal and disposal process for conformance to the specifications and environmental regulations.
- Monitor the contractors mixing and application of the coatings for conformance to the specifications and the coating manufacturer's recommendations.
- Approve surface preparation samples.
- Record the contractor's progress for adherence to the construction schedule.

- Submit daily and weekly inspection reports. Prepare and file copies of the reports on construction activities.
- Coordinate and review testing of materials for conformance to the specification and environmental regulations.
- Monitor punch list items and subsequent corrective action by the contractor.
- Final inspection, substantial completion, and project acceptance.

## Warranty Inspection (KLM)

KLM proposes to perform an ROV warranty inspection on the referenced tank prior to the expiration of the performance bonded two (2) year warranty. The warranty inspection will include an inspection report. Prior to the warranty expiration, KLM will request verification to proceed with the warranty inspection under the terms of this contract. The fixed fee does not include any necessary warranty repair work required.

## Deliverables

The Village of Ridgeway owns and retains this documentation. KLM also retains these records for future reference. Deliverables submitted electronically unless indicated hard copy.

- |                             |                                     |
|-----------------------------|-------------------------------------|
| ▪ Daily Logs & Weather Logs | ▪ Weekly Summary & Progress Meeting |
| ▪ Surface Preparation       | ▪ Project Acceptance Certificate    |
| ▪ Daily Digital Photos      | ▪ Warranty Inspection Report        |

## Proposal Summary

KLM will provide part time NACE inspection during the water tower rehabilitation. All worked is based on the contractor's manpower, performance, and schedule. Any modifications to this agreement will be at the direction and approved by the owner and engineer.

### Fee Summary

Construction Observation	Fixed	\$14,922.00
<b>Total Estimated KLM Cost in 2021</b>		<b>\$14,922.00</b>
Warranty Inspection (2022)	Fixed	\$3,100.00

## Why Use KLM

KLM is the leader in water tower reconditioning of towers of 100,000-gallons or greater. KLM Engineering, Inc. has been evaluating and reconditioning water towers for over 25 years. Our reference list has customers including the US Military, US Steel, Indian Health Services, State of Minnesota and municipalities ranging from coast to coast and beyond- including Hawaii, Canada, and Europe.

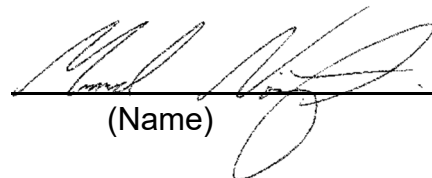
# Agreement

This proposal is valid for twelve (12) months from February 1, 2021. If the Village of Ridgeway finds this proposal acceptable, please sign and return by mail, fax, or email. We can begin work immediately once a contract has been executed based on the project work schedule.

This agreement, between the Village of Ridgeway, Wisconsin and KLM Engineering, Inc. of Woodbury, Minnesota is accepted by:

\_\_\_\_\_  
(Name) (Title) Village of Ridgeway,  
Wisconsin

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name) (Title) Dir of Business Development KLM Engineering, Inc.  
Woodbury, Minnesota

\_\_\_\_\_  
February 1, 2021  
(Date)

We look forward to working with you.

Sincerely,

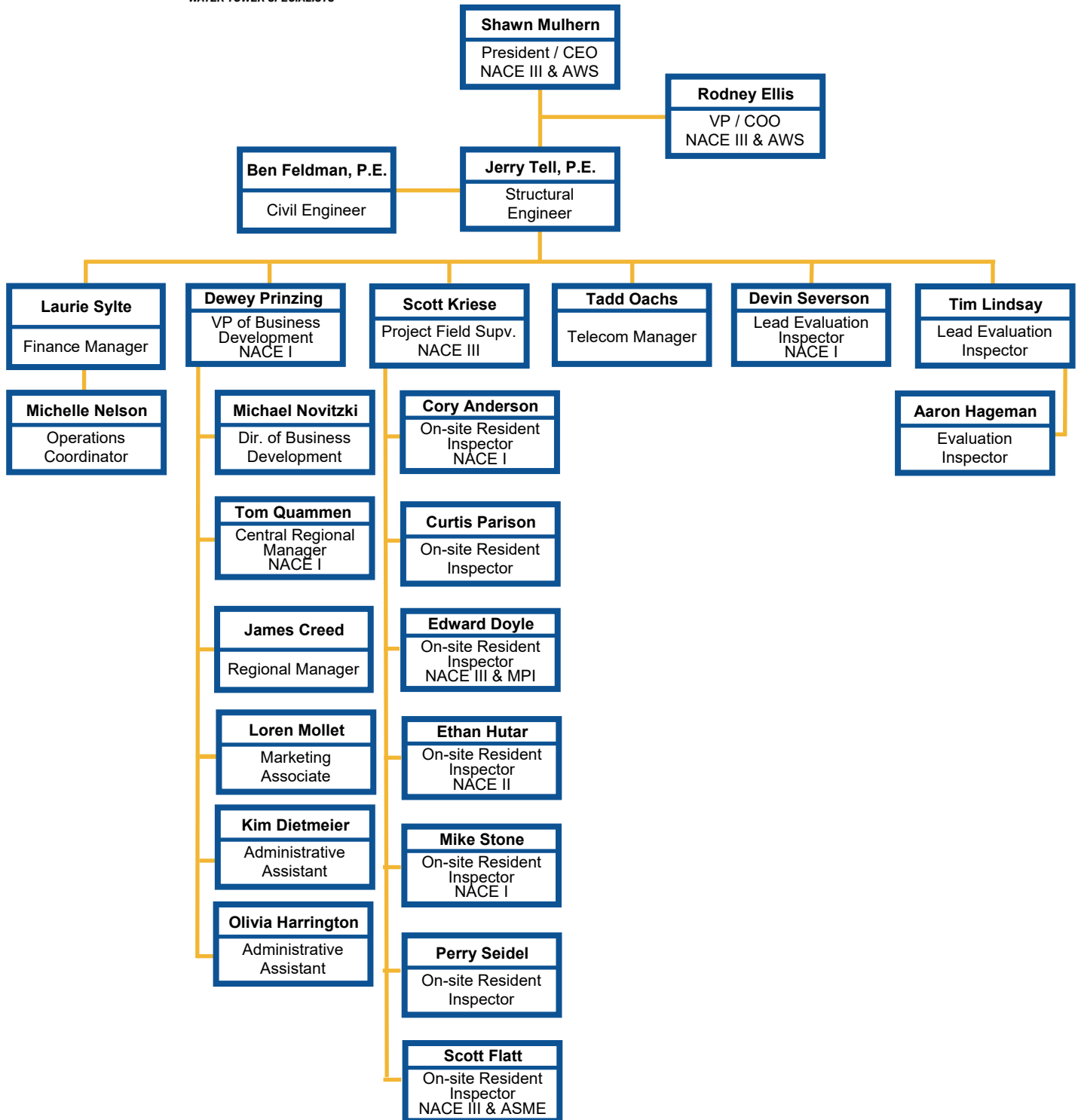
**KLM ENGINEERING, INC.**  
Michael Novitzki  
Director of Business Development  
Phone: 651-773-5111  
Fax: 651-773-5222  
Cell: 651-440-5058  
Email: [mnovitzki@klmengineering.com](mailto:mnovitzki@klmengineering.com)



# Project Team



# KLM Project Team Chart





## Project Team

To provide a combination of client satisfaction and industry expertise, KLM has assembled a staff specific to the needs of our clients. The Project Team, listed in the organizational chart on the previous page, work year-round, with current projects booked into 2021 and beyond. In addition, KLM's staff have an extensive knowledge base, specializing in water storage systems, whether it be inspection, recondition, coatings, new tanks, or telecommunications. To ensure each project is held to the highest of standards, our team consists of Professional Engineers and certified inspectors by the National Association of Corrosion Engineers (NACE) and American Welding Society (AWS). Further details on the expertise of KLM's project team can be found in the preceding pages.



### SHAWN MULHERN - PRESIDENT/ CEO/ PRINCIPAL OWNER

Mr. Mulhern has been inspecting, testing, and evaluating water towers for over 36 years. He has been involved in the inspection of over 300 elevated water towers, ground storage reservoirs, and industrial tanks of sizes ranging from 50,000 gallons to 120 million gallons. Shawn is a NACE Level III Certified Coatings Inspector and an American Welding Society (AWS) Associate Welding Inspector. He is also an avid volunteer and educational presenter nation-wide.

#### EXPERIENCE & EDUCATION

- American Water Works Association
- American Welding Society
- National Association for Corrosion Engineers
- Society for Protective Coatings
- Water Industry Professionals
- 2018 AWWA Benjamin G. Mason Award of Excellence
- AEC Engineering, Inc. | Coating Systems Supervisor
- Neumann Company Contractors, Inc. | Journeyman Painter
- NACE Successful Coating & Lining of Concrete
- Supervisory Leadership | Wilson Learning
- 3M Safety Training Program
- Tnemec Protective Services Seminar
- Industrial Technology | UW-Stout
- NACE III Inspector | No. 1293
- AWS- Welding Inspector No. 89040022
- OSHA Lead Abatement
- NDE Level II TU, PT, MT and vacuum box



### RODNEY ELLIS - VICE PRESIDENT/ COO/ PRINCIPAL OWNER

Mr. Ellis has extensive experience working with a wide range of municipalities, military, and industrial facilities. He has worked on hundreds of water storage reservoirs, lead abatement projects, industrial tank reconditioning projects, water treatment plants, and bridges over the past 29 years. Rodney is a NACE Level III Certified Coatings Inspector, and an AWS Certified Welding Inspector. Rodney offers significant benefits to clients because of his work with all types of contractors on many types of complex projects.

#### EXPERIENCE & EDUCATION

- American Welding Society
- National Association for Corrosion Engineers
- Society for Protective Coatings
- Water Industry Professionals
- AEC Engineering, Inc. | NACE Coatings Inspector
- Neumann Company Contractors, Inc. | Industrial Sandblaster & Painter
- Mount Scenario College
- NACE III Inspector | No. 1686
- AWS- Welding Inspector No. 95040714
- API 653 | Above ground storage tank inspection
- NDE Level II TU, PT, MT, and vacuum box
- OSHA 10



### JERRY TELL, P.E. - STRUCTURAL ENGINEER

Mr. Tell is a registered Professional Structural Engineer who has held licenses in multiple states. Jerry has a strong background in structural design of plate structures including heavy lift cranes, water filtration tanks, bulk material silos/bins and elevated structures. Jerry brings to KLM experience in engineering management with an emphasis on multi-million-dollar projects. Jerry offers KLM clients a dedication to quality workmanship and extensive skill sets in structural analysis and designs.

#### EXPERIENCE & EDUCATION

- AmClyde Engineered Products | Structural Engineer
- University of Minnesota | Bachelor of Science- Civil Engineering
- Minnesota License | No. 15524
- South Dakota License | No. 13466
- Wisconsin License | No. 25409-6



### BEN FELDMAN, P.E. - CIVIL ENGINEER

Mr. Feldman has worked in both the private and public sector starting out his career as an engineer and project manager with the Midwest leader in design of state-of-the-art municipal facilities and other complexes. Ben's project experience ranges from treatment plants, pump stations to distribution studies and maintenance plans. He is also an active member of Minnesota section AWWA as Board Security-Treasurer for over four years. Ben provides KLM's clients with creative, cost-effective solutions, exceptional service, and a level of quality as if it were his own.

#### EXPERIENCE & EDUCATION

- American Water Works Association
- MN-AWWA Young Professionals
- St. Paul Regional Water Services | Civil III
- SRF Consulting Group, Inc. | Field Engineer
- Anderson-Johnson Associates, Inc. | Project Manager
- University of Minnesota | Bachelor of Science- Civil Engineering
- Minnesota License | No. 49598
- Colorado License | No. 0057334
- OSHA 10



### SCOTT KRIESE - PROJECT FIELD SUPERVISOR

Mr. Kriese is a NACE Level III Certified Coatings Inspector with fourteen years of experience on projects including surface preparation, coating application, and inspection services during reconditioning, new tank construction, and structural repairs on water storage tanks and towers. Scott is currently a Project Field Supervisor overseeing NACE inspectors who are performing daily inspections of new and reconditioned water storage tanks. Scott has provided resident inspection services or oversight on hundreds of potable water and fire protection tanks during his tenure at KLM.

#### EXPERIENCE & EDUCATION

- National Association for Corrosion Engineers
- Society for Protective Coatings
- KLM Engineering, Inc. | Project Field Supervisor
- NACE III Inspector | No. 11236
- OSHA 10



### DEWEY PRINZING - VP OF BUSINESS DEVELOPMENT

Mr. Prinzing has been in the construction, inspection, testing, and evaluation industry for more than twenty years. He has been involved in the inspection of elevated water towers, ground storage reservoirs, and industrial tanks of sizes ranging from 50,000 gallons to 3 million. Dewey transitioned his knowledge as a NACE Inspector to his current role in sales. In sales, Dewey successfully assists clients with their various needs whether it be on rehabilitation, new tank construction, structural repairs, evaluations, tank cleaning, or mixing.

### EXPERIENCE & EDUCATION

- National Association for Corrosion Engineers
- Society for Protective Coatings
- Water Industry Professionals
- Southwest Manufacturing, Inc. | Regional Sales Manager
- Otte Log Homes | Carpenter
- NACE I Inspector | No. 44811



### MICHAEL NOVITZKI - DIRECTOR OF BUSINESS DEVELOPMENT

Mr. Novitzki has been in the sales and marketing industry for over four years. Since joining KLM, Michael has been able to utilize his skills in sales to excel in the water storage industry with a desire to assist communities of all different sizes. Michael has been involved in projects ranging from 50,000 to over one million gallons. Michael's goal to make sure every community has a positive experience regarding their water storage tank is evident in his superior workmanship and making sure the needs of his clients are taken care. He is also a valued member of the AWWA Young Professionals and a MAC Committee liaison.

### EXPERIENCE & EDUCATION

- American Water Works Association
- MN-AWWA Young Professionals
- Water Industry Professionals
- First Financial | Director of Sales & Business Development
- New York Life | Financial Advisor
- Target Corporate | Merchandise Analyst
- Holy Cross College | Bachelor of Arts & Science-Finance, Marketing & Spanish
- Series 6
- MRWA Operator Training



### JAMES CREED - GREAT LAKES REGIONAL SALES MANAGER

Mr. Creed is the Regional Manager located in our New Lennox, Illinois office. He has a combined 30+ years in the coatings industry primarily in General Industrial, OEM, Marine, Protective Coatings and Linings. The knowledge and understanding of protective coatings, surface preparation, and local, federal, and industry regulations Jim brings to KLM, confirms clients are receiving the most reliable guidance for their assets. Jim is also a NACE Level III Certified Coatings Inspector and SSPC Certified Concrete Coating Inspector.

### EXPERIENCE & EDUCATION

- American Water Works Association
- Society for Protective Coatings
- Water Industry Professionals
- National Association for Corrosion Engineers
- The Society for Protective Coatings | Midwest Chapter Board Member
- Carboline Company | Senior Engineer Sales Manager
- Sherwin Williams | Senior Protective Coating Specialist
- NACE III Certified | No. 8970
- SSPC Certified Concrete Coating Inspector | No. 29820
- Engineering Sales Presidents Award | 2017, 2018



### **TOM QUAMMEN - WEST CENTRAL REGIONAL MANAGER**

Mr. Quammen is the Regional Manager located in our Prairie Village, Kansas office. He has a combined 30+ years of water tank/ tower experience, first as a NACE and UT inspector for a small structural engineering firm in Minneapolis, then as a Principal Tnemec Company Representative, first in MN, then CO, ID, MT, NM, NV, UT, and WY. In addition, he has knowledge of structural engineering, extensive protective coatings experience, and ACI/ ICRI training. His skills and experience are an asset to KLM and our clients.

#### **EXPERIENCE & EDUCATION**

- American Water Works Association
- KS/MO/CO Rural Water Association
- Water Industry Professionals
- Tnemec Corporate Award (Retired)
- Tnemec Company | Principal, Agency Owner
- AEC Engineers & Designers | Technician
- Twin City Testing | Technician
- Anoka Technical College
- Mankato State University
- CSI CDT
- ICRI Slab Certified



### **TADD OACHS - TELECOM MANAGER**

Mr. Oachs has worked in the telecommunications industry for over 9 years. His knowledge and skill in the field, along with his experience with some of the newest technologies, are an asset to KLM projects. Tadd's extraordinary focus and strategic way of thinking, with his uncanny ability to facilitate clear communication between different teams and departments, is invaluable to completing projects on-time and within budget.

#### **EXPERIENCE & EDUCATION**

- St. Cloud University
- Siren Telephone Company | Telecommunications Technician
- CenturyLink | Broadband Technician
- Bear Communications | Installation and Drop Bury Supervisor




### **LAURIE SYLTE - FINANCE MANAGER**

Mrs. Sylte has been in the finance management industry for over 20 years. Of these years, 15 are specific to water storage systems. Laurie excels in project support and budget management for tanks ranging from 25,000 to over a million gallons. She works directly with clients to ensure accounting and budget timelines are met and executed to city and/or council requirements.

#### **EXPERIENCE & EDUCATION**

- Somerset Telephone | Finance
- St. Croix Telephone | Finance
- Wisconsin Indian Technical College



# References And Project Profiles

## References

The following list contains a hand full of projects completed by KLM in the past five years. In all, KLM averages 15-20 reconditioning projects per year. A more complete list of references can be provided upon request.

### Reconditioning Projects:

- Woodlawn Tower  
500,000 Gallon Single Pedestal  
Owner/ Client: Moorhead Public Service, MN  
Contact: Kristofer Knutson, 218-299-5475  
**\*2018 Tnemec Tank of the Year Runner-Up**
- Skyline & Ella Ave Water Tower  
750,000 Gallon Elevated Water Tower  
Owner: City of Great Falls, MT  
Client: AE2S  
Contact: Nathan Weisenburger, 406-217-3711
- East Side Tower  
500,000 Gallon Elevated Water Tower  
Owner/ Client: City of Rosemount, MN  
Contact: Dick Howe, 651-322-2041
- Tower No. 1  
500,000 Gallon Single Pedestal  
Owner: City of Pelican Rapids, MN  
Contact: Robert Schlieman, PE (Apex),  
218-844-2585
- South Tower  
750,000 Gallon Single Pedestal  
Owner/ Client: City of Menomonie, WI  
Client: Cedar Corp  
Contact: Jeremy Hoyt, 715-232-2395
- Mayhew Tower  
500,000 Gallon Single Pedestal  
Owner/ Client: City of Sauk Rapids, MN  
Contact: Craig Nelson, 320-258-5300
- Lexington/ Diffley Reservoir  
4,000,000 Gallon Ground Storage Reservoir  
Owner/ Client: City of Eagan, MN  
Contact: Jon Eaton, 651-675-5215
- West Tower- Keuhn Park Tower  
1,500,000 Gallon Composite  
Owner/ Client: City of Sioux Falls, SD  
Contact: Darin Freese, 605-373-6971
- Zachary Tower  
2,000,000 Gallon Toro Spheroid Tower  
Owner/ Client: City of Plymouth, MN  
Contact: Kevin Mastey, 763-509-5998
- Tower No. 1  
50,000 Gallon Hydrocone  
Owner/ Client: City of Vermillion, MN  
Contact: Marke Peine, 651-248-3108
- Market Center/ Clock Tower  
2,000,000 Gallon Composite  
Owner/ Client: City of Eden Prairie, MN  
Contact: Rick Wahlen, 952-949-8530  
**\*2017 Tnemec Tank of the Year 2<sup>nd</sup> Runner-Up**
- Tower No. 5 & Tower No. 10  
500,000 Gallon Single Pedestal  
1 Million Gallon Composite  
Owner: City of Fargo, ND  
Contact: Troy Hall, 701-541-4180
- Flag Avenue Reservoir  
1,500,000 Gallon Underground Reservoir  
Owner/ Client: City of St. Louis Park, MN  
Contact: Aaron Wiesen, 952-924-2673
- North Tower  
750,000 Gallon Hydropillar  
Owner/ Client: City of Baxter, MN  
Contact: Kevin Cassady, 218-454-511
- Randall Road Tower  
1 Million Gallon Single Pedestal  
Owner: City of Elgin, IL  
Contact: Nora Bertram, 847-931-6744
- Tower No. 1  
250,000 Gallon Single Pedestal  
Owner/ Client: City of Dodge Center, MN  
Contact: Mark Barwald, 507-374-2840
- Tower No. 1  
400,000 Gallon Single Pedestal  
Owner/ Client: City of Wheaton, MN  
Contact: Kris Krenz, 320-563-4110
- Tower No. 1  
400,000 Gallon Single Pedestal  
Owner/ Client: City of Otsego, MN  
Contact: Brad Belair, 763-441-9163
- Tower No. 1  
50,000 Gallon Legged Tower  
Owner/ Client: USG Interiors, LLC- Red Wing, MN  
Contact: Larry Dettmer, 651-309-8020
- North Tower  
500,000 Gallon Double Ellipsoidal  
Owner/ Client: City of Crookston, MN  
Contact: Brandon Carlson, 218-289-0273

## Project Profiles

KLM has an unparalleled record of consistently delivering successful projects like yours. KLM has planned, designed, and refurbished water towers for the past twenty years. The longevity of our projects is what we are most proud of. What owners most appreciate is the return in investment KLM brings to each rehabilitation project. The following pages list projects KLM has completed, like the proposed tower for the Village of Ridgeway.

### Reconditioning Project Profiles:



#### City of Eden Prairie, MN Market Center Tower Reconditioning of: 2,000,000 Gallon Composite

**Dates of Service:** 2016 Reconditioning

**Conditions & Services:** The Market Center Tower is an iconic structure for the City, with working clocks on the main column. Given the high profile, size, and challenging location of this tower, the City Manager (Rick Wahlen) performed detailed interviews with each bidding consultant and their staff, to select the best qualified firm to provide the engineering and inspection services required by the City. As the awarded consultant, KLM provided design services, construction management, full time AWS welding and NACE coating inspections throughout the duration of the project. Rick was instrumental in the project from the beginning of pre-construction to the final walk through and close out, including personally climbing the tower regularly to confirm the project had met his standards. Given the tight confines of the jobsite, KLM conducted weekly meetings locally to update the neighboring businesses and residents as the project commenced. The project was successful, being completed on time and within budget.

\*2017 Tnemec Tank of the Year 2nd Runner Up



#### City of Elgin, IL Randall Road Tower Reconditioning of: 1,000,000 Gallon Single Pedestal

**Dates of Service:** 2016 Evaluation, 2017 Reconditioning

**Conditions & Services:** A project of this size combined with a short schedule may intimidate some contractors and inspection firms. With the combined efforts of a local contractor and KLM, this successful project was completed on time and within budget. Antenna relocation also played a large part of the project. The efficiency of all parties involved allowed telecommunications to operate without disruption.



## City of Lino Lakes, MN Tower No. 1

### Reconditioning of: 1,000,000 Gallon Hydropillar

**Dates of Service:** 2013 Evaluation, 2016 Reconditioning

**Conditions & Services:** KLM performed a floatdown evaluation of Tower Number 1. KLM worked with the Utilities Supervisor on the project to provide plans and specifications. A qualified contractor was selected to perform the reconditioning of the tower. A full containment system was utilized during the project. KLM provided construction management, full time AWS, NACE inspectors, and antenna management throughout the project. A new logo was painted on two sides of the tower; choosing Themec Hydroflon for the topcoat on the exterior of the tower. The tower can be seen from Hwy 35W & 23.



## City of Maple Grove, MN Fish Lake Tower

### Reconditioning of: 1,500,000 Gallon Hydropillar

**Dates of Service:** 2011 Mixer, 2014 Evaluation, 2015 Reconditioning

**Conditions & Services:** This water tower project included a pre-assessment of the conditions, including an updated engineer cost estimate. Plans and specifications were approved as well as a qualified contractor during the bid process. KLM worked with the contractor on submittals including coating selection, drawing reviews, scheduling and more. KLM's Antenna Division worked with multiple cellular carriers to coordinate efforts of relocating cellular equipment to temporary locations during the reconditioning of the tower. KLM conducted weekly meetings on site to synchronize the efforts of the city, engineer, and contractor(s) as the project commenced. The project was successful being completed on time and within budget.





# KLM Support Documents



## KLM 2021 Fee Schedule

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Principal Associate	\$160.00 per hour
Structural Engineering	\$220.00 per hour
Professional Engineering	\$195.00 per hour
Engineer in Training	\$125.00 per hour
Project Manager/Supervisor	\$140.00 per hour
Field Inspectors – CWI/NACE	\$130.00 per hour
Field Inspectors – NACE I & II	\$125.00 per hour
Clerical	\$85.00 per hour

\* Per Client needs, customized pricing is provided based on the total project requirements and time frame.

## Reimbursable Expenses

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The following expenses are reimbursable to KLM Engineering Inc.:

1. Travel time billed at the labor rates listed above or as contracted.
2. Vehicle mileage billed at \$0.85 per mile. KLM onsite vehicle/trailer will be charged at \$35.00 per day.
3. Daily Per Diem billed at \$180.00 per calendar day or as contracted.
4. Projected related expenses such as onsite rental equipment and sub-contractor or sub-consultants billed at actual cost plus 5%.
5. Production supplies, duplicating, and delivery expenses will be billed at the actual costs incurred, no mark-up.
6. Cell Phone charges will be billed at \$20.00 per week.

*\*Rates may vary due to location*

KLM ENGINEERING, INC.  
TERMS AND CONDITIONS

1. **BASIC SERVICES.** The scope of KLM's work is described in the attached proposal or contract agreement and may not be expanded or reduced except by mutual agreement in writing.
2. **ADDITIONAL SERVICES.** Additional work or services shall not be performed without a duly executed change order or purchase order outlining the scope of additional work on services.
3. **OWNER'S RESPONSIBILITIES.** OWNER shall fully disclose to KLM its knowledge of the condition of the structure and its past and present contents and shall provide KLM with full information regarding the requirements for the project; shall designate an individual to act on OWNER'S behalf regarding the project. If necessary, shall clean and make the structure safe for entry; shall furnish the service of other consultants (including engineers, insurance consultants, accountants, attorneys, etc.) when those services are reasonable required or are reasonably requested by KLM; shall test for pollution and hazardous materials when required by law or requested by KLM; and shall provide all necessary permits and other authorization.
4. **SAFETY.** KLM shall only be responsible for safety of KLM personnel at the work site. The Owner or other persons shall be responsible for the safety of all other persons at the site. Owner shall inform KLM of any known or suspected hazardous materials or unsafe conditions at the work site. If, during the course of the work, such materials, or conditions are discovered, KLM reserves the right to take measures to protect KLM personnel and equipment or to immediately terminate services. Owner agrees to be responsible for payment of such additional protection costs. Upon such discovery, KLM agrees to immediately notify the Owner in writing, of the hazardous materials or unsafe conditions.
5. **HAZARDOUS MATERIALS.** Unless agreed in the scope of work KLM has no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials at the project site. To the full extent permitted by the law, OWNER shall defend and indemnify KLM and its employees from all claims, including costs and attorney fees, arising out of the presence of hazardous materials on the job site.
6. **SITE ACCESS AND RESTORATION.** Owner will furnish KLM safe and legal site access. It is understood by Owner that in the normal course of work, some damage to the site or materials may occur. KLM will take reasonable precautions to minimize such damage. Restoration of the site is the responsibility of the Owner, unless agreed to in the scope of work.
7. **STANDARD OF CARE.** KLM will perform services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in the geographic area, and under similar budgetary constraints. No other warranty is implied or intended.
8. **SCHEDULING.** Prior to scheduling the OWNER shall furnish a written purchase order or request for the services required and shall give as much notice as possible in advance of the time when the services are desired. Our ability to respond to such an order will depend upon the amount of advance notice provided. If an inspection is canceled or delayed after KLM personnel and/or equipment are in transit to the work site, then the OWNER shall be billed, according to the TERMS AND CONDITIONS, for costs incurred by KLM.
9. **INSURANCE.** KLM will maintain worker's compensation insurance and comprehensive general liability insurance and will provide OWNER with a certificate of insurance upon owner's request.

10. **PAYMENT, INTEREST AND BREACH.** KLM will submit itemized monthly or other periodic invoices for work previously performed. Invoices are due upon receipt. OWNER will inform KLM of invoice questions or disagreements within 15 days of invoice date, unless so informed, invoices are deemed correct. OWNER shall make payment within 30 days after receiving each statement, and overdue payments will bear interest at 1.5 percent per month if OWNER is a business entity and at the legal rate of interest of the state in which the project is located if OWNER is a consumer. If any invoice remains unpaid for 60 days, such non-payment shall be a material breach of this agreement. As a result of such material breach, KLM may, at its sole option, suspend all duties to the Owner or other persons, without liability. Owner will pay all KLM collection expenses and attorney fees relating to past due fees, which the Owner owes under this agreement.
11. **MUTUAL INDEMNIFICATION.** Except as to matters actually covered by insurance purchased by KLM, KLM agrees to hold harmless and indemnify OWNER from and against liability arising out of KLM's negligent performance of the work, subject to any limitations, other indemnification's or other provisions OWNER and KLM have agreed to in writing. Except as to matters actually covered by insurance purchased by OWNER, OWNER agrees to hold harmless and indemnify KLM from and against liability arising out of OWNER'S negligent conduct, subject to any limitations, other indemnification's or other provisions OWNER and KLM have agreed to.
12. **LIMITATION OF LIABILITY.** OWNER agrees to limit KLM's liability to OWNER arising from professional acts, errors or omissions, such that the total aggregate liability of KLM does not exceed KLM's project fees except as to matters actually covered by insurance purchased by KLM.
13. **DELAYS.** If KLM work delays are caused by Owner, work of others, strikes, natural causes, weather, or other items beyond KLM's control, a reasonable time extension for performance of work shall be granted, and KLM shall receive an equitable fee adjustment.
14. **TERMINATION.** After 7 days written notice, either party may elect to terminate work for justifiable reasons. In this event, the OWNER shall pay for all work performed, including demobilization and reporting costs to complete the file project and reports to OWNER.
15. **SEVERABILITY.** Any provisions of this agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, OWNER and KLM will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.
16. **KLM'S DOCUMENTS.** All reports, specifications, drawings and other documents furnished by KLM are part of KLM's services to OWNER for use only for the project, and KLM retains all ownership of said documents regardless of whether the project is completed. OWNER may retain copies for reference in connection with the use and occupancy of the project; but KLM does not represent that the documents are suitable for reuse on extension of the project or on other projects. OWNER and others shall not use the documents on other projects or extensions of this project except by KLM's written agreement. OWNER will defend and indemnify KLM from all claims or losses arising out of the unauthorized use of the documents.
17. **ARBITRATION.** Any controversy or claim for money damages arising out of or relating to the making or performance or interpretation of this AGREEMENT, or the breach of this AGREEMENT, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. The arbitration panel shall consist of three arbitrators, at least one of who is a structural engineer; and the panel may award only money damages and shall not award equitable relief. Judgment upon the arbitration award may be entered in any court having jurisdiction of the parties. The enforceability of these arbitration provision and arbitration awards will be governed by the Federal Arbitration Act.

18. ARBITRATION FEES. The prevailing party to any dispute arising out of this AGREEMENT shall be entitled to recover its reasonable fees and costs from the other party.
19. JOB SITE IMAGES, PHOTOGRAPHY AND VIDEO. During the term of this contract and thereafter, KLM has permission to take still photographs or video of the site for training, documentation, education or promotional purposes. A signed agreement constitutes the Owner's written permission to use the photographic image or video in the manner described herein. The only identifiable information to be used by KLM will be the Owner's name as displayed on the image. Acceptance of these terms and conditions is considered a legal release by the Owner allowing KLM to use of photographic images as described herein.

C:\winword\Terms & Cond., proposal.  
11/1997

James Orr Coating Inspection LLC  
Proposal  
Rehab and Coating Inspection Proposal  
150,000 Gallon Sphere, Village of Ridgeway

The proposal agreement between James Orr Coating Inspection LLC and **Village of Ridgeway** (Owner) will contract with James Orr Coating Inspection LLC for technical services and coating inspection service for the above referenced project.

**BASIC AGREEMENT:**

James Orr Coating Inspection LLC shall provide updated technical specifications, pre-construction meeting, project administration, field coating inspection, warranty inspection and warranty corrective phase. Compensation for the services, fees shall not exceed **Seventeen Thousand Nine Hundred dollars (\$17,900.00)**.

Terms of the charges and payments per details in Schedule B. (Prices quoted are subject to change 90 days after the proposal date).

**SCOPE OF SERVICES**

**Pre-Construction Meeting, AWS/CWI Weld Inspection, Field Coating Inspection, per schedule A.**

**SIGNATURES**

JAMES ORR 2/1/2021  
Proposed by JOCI

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PROPOSAL APPROVED BY OWNER. POSITION DATE

---

CO-SIGNATURE (IF REQUIRED) POSITION DATE

---

SIGNATURE OF JAMES ORR DATE

**SCHEDULE A**  
**SCOPE OF SERVICE**  
Rehab and Coating Inspection Proposal  
150,000 Gallon Sphere, Village of Ridgeway

**I. Pre-Construction Meeting:**

1. To participate in a virtual pre-construction meeting.

**II. Weld Inspection for all Modifications:**

1. To provide AWS/CWI Weld Inspections.
2. To ensure that all modification welds are up to code

**III. NACE Field Coating Inspection:**

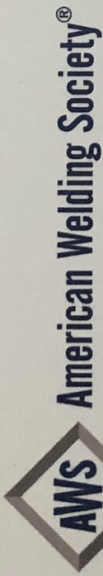
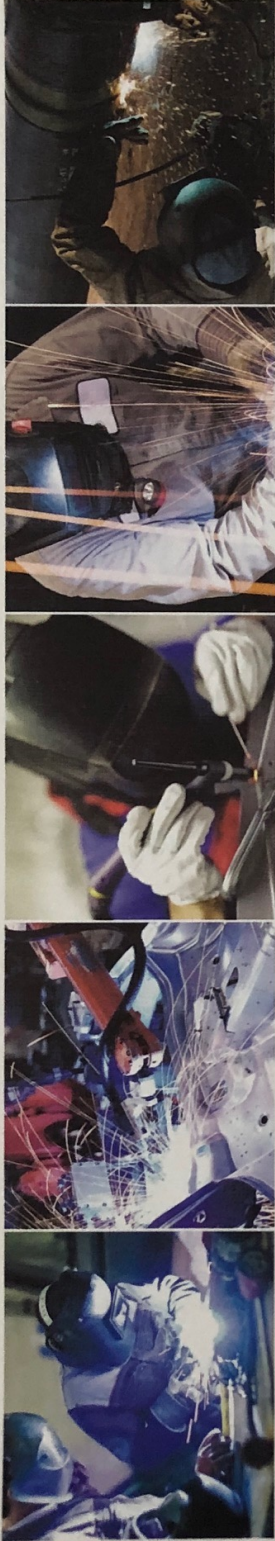
1. Review contractor's crew size and equipment for ability to meet the specifications requirements and time constraints.
2. Review the abrasive and coating materials for approved manufacturers
3. Inspect compressed air at blast nozzle for cleanliness (oil and moisture)
4. Measure surface profile created by abrasive blast cleaning
5. Inspect abrasive blast cleanliness specification requirements using SSPC visual standard.
6. Review mixing, thinning and manufacturer's application requirements.
7. Monitor environmental conditions prior to and during coating application, ambient temperatures, relative humidity and dew point.
8. Inspect applied coating for dry film thickness, coverage, uniformity, holidays and cure.
9. Collect appropriate samples for predisposal laboratory testing.
10. Prepare daily reports detailing above mentioned items and daily progress and email the report to the owner.

**IV. 1 Year ROV Warranty Inspection**

**Schedule B**  
Payment Schedule  
Rehab and Coating Inspection Proposal  
150,000 Gallon Sphere, Village of Ridgeway

1. Compensation for Schedule A, Item I, 1 **Pre-con Meeting**, shall be a lump sum fee of **300.00**.
2. Compensation for Schedule A, Item II 1-2, **Weld Inspection**, shall be a lump sum fee of **\$1,000.00** which includes travel, weld inspection and report.
3. Compensation for Schedule A, Item III, 1-10 **Field Coating Inspection**, shall be **\$900.00** per inspection visit with **17** visits anticipated for a total of **\$15,300.00** which includes all travel, inspection and written reports with photos.
4. Compensation for the 1year ROV warranty Inspection will be **1,300.00**.
5. Invoices to be paid 30 days after invoice date.





Certifies That

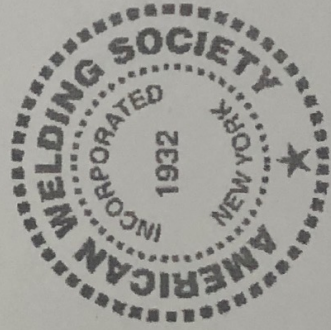
*James S. Orr*

Has Completed the AWS  
*Certified Welding Inspector Seminar*  
Pittsburgh, PA

40 Professional Development Hours

February 9-14, 2020

Date



Director of Education



**NACE Certified Coating  
Inspector - Level 3**

**James Steven Orr**

**Cert No. 3313**

**Expires: February 28, 2021**

The person to whom this has been issued has fulfilled the examination and experience requirements of the NACE Institute in order to attain the status of NACE Certified Coating Inspector - Level 3 certification.

A handwritten signature in black ink, appearing to read "Helena Seelinger".

Helena Seelinger - Executive Director

## References for James Orr Coating Inspection, LLC

Rob Minnema  
Beaver Dam Utilities  
108 Mrytle Road  
Beaver Dam, WI 53916  
Tel: 920-887-4628  
[robbminnema@cityofbeaverdam.com](mailto:robbminnema@cityofbeaverdam.com)  
Project Manager and Inspector  
(Two) NSF Reactor Softener Clarifiers  
(One) Wastewater Primary Clarifier

Roger Johnson  
Village of Clinton  
301 Cross St.  
Clinton, WI 53525-0129  
Tel: 608-751-1772  
[dpw@clintonwi.us](mailto:dpw@clintonwi.us)  
Project Manager and Inspector  
300,000 Gallon Sphere (Rehab)  
Lift Station #1 (Rehab)

Brian Koll  
Marshall WWTP  
616 West Karem Dr.  
Marshall, WI 53559  
Tel: 608-381-9380  
[bkoll@marshall-wi.com](mailto:bkoll@marshall-wi.com)  
Project Manager and Inspector  
Two Wastewater Primary Clarifiers (Rehabs)

Adam Wiederhoft  
Madison Water Depart  
119 East Olin Ave.  
Madison, WI 53713  
Tel: 608-266-9121  
[AWiederhoft@madisonwater.org](mailto:AWiederhoft@madisonwater.org)  
Project Manager and Inspector  
500,000 Gallon Crosshill Sphere (Rehab)  
3 MG Bunker Hill Reservoir (Rehab)  
3 MG Spaanem Standpipe (Rehab)

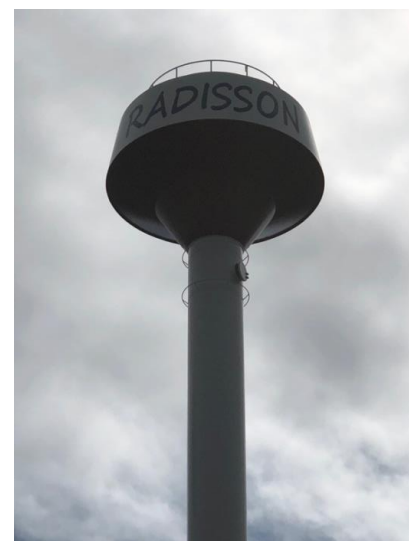
Mike Tinder  
Beloit Utilities  
2400 Springbrook Ct.  
Beloit, WI 53511  
Tel: 608-364-5721  
[Tinderm@ci.beloit.wi.us](mailto:Tinderm@ci.beloit.wi.us)  
Project Manager and Inspector  
500,000 Gallon Standpipe (Rehab)  
(One) Wastewater Primary Clarifier Rehab

Ahren Gross  
Muscatine Power and Water  
206 East Madison St.  
Muscatine, IA 52761  
Tel: 563-571-0215  
[agross@mpw.org](mailto:agross@mpw.org)  
Project Manager and Inspector  
Older 1.5 MG Concrete Tank (Rehab)  
New 500,000 Gallon Sph. (DNR Inspection)

Dale Kropidowski  
Village of Saukville  
1600 Cottontail Lane  
Saukville, WI 53080  
Tel: 262-689-2978  
[dkropidowski@village.saukville.wi.us](mailto:dkropidowski@village.saukville.wi.us)  
Project Manager and Inspector  
550,000 Gallon Sphere (Rehab)

Mark Gremmer  
Milwaukee Water Works  
3000 North Lincoln Memorial Dr.  
Milwaukee, WI 53221  
Tel: 414-286-5508  
[mark.gremmer@milwaukee.gov](mailto:mark.gremmer@milwaukee.gov)  
Project Manager and Inspector  
2 MG Greenfield Legged Tank (Rehab)  
6 MG Lincoln West Reservoir (Rehab)  
6 MG Lincoln East Reservoir (Rehab)

# JAMES ORR COATING INSPECTION, LLC



CONTACT: JAMES ORR  
PHONE: 608-213-8085  
EMAIL: [ORRINSPECT@GMAIL.COM](mailto:ORRINSPECT@GMAIL.COM)

\* DNR Water Tank Inspections by ROV  
\* New Construction Water Tank Inspections  
\* Water Tank Rehab Coating Inspections

Ordinance No. 5.14

VILLAGE OF RIDGEWAY

Mailbox Replacement Policy

The Village Board of the Village of Ridgeway, Iowa County, Wisconsin, does ordain that Section 5.14 of the Village of Ridgeway Municipal Code of Ordinances is created to read as follows:

### 5.14 Mailbox Replacement Policy

Snowplow operators use a great deal of care when plowing Village roads under sometimes very difficult conditions. However, accidents can happen and mailboxes may be damaged. The property owner is obliged to contact the Village Office within seventy-two (72) hours of suspected damage to the mailbox by Village Equipment. A Village Employee will inspect the alleged damage.

Should the Village Employee determine the damage was due to improper installation, deteriorated posts and/or mounting material, or for any other reason other than being physically hit by the Village equipment, the Village of Ridgeway will not be responsible for damage to the mailbox or post. Replacement will be at the property owner's expense.

Should the Village Employee determine that the Village equipment actually hit and damaged the mailbox, the Village will reimburse the property owner an amount not to exceed \$30.00.

Mailboxes tipped, damaged, or knocked down by the weight of the snow will not be repaired or replaced by the Village. Since trucks cannot plow directly up to the edge of a mailbox, residents will need to clear the area around the mailboxes according to the United States Postal Service (USPS) specifications in order to ensure mail delivery.

Mailboxes that are not installed per USPS regulations will not be replaced and will not be eligible for any monetary reimbursement.

Adopted the 9th day of February, 2021, by a vote of \_\_\_\_\_ yeas, \_\_\_\_\_ nays, and \_\_\_\_\_ absent.

APPROVED:

\_\_\_\_\_  
Jon Steen  
Village President

ATTEST:

\_\_\_\_\_  
Lori Phelan  
Village Clerk



113 Dougherty Court | Ridgeway, WI 53582

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**RESOLUTION 2021-03**  
**A RESOLUTION APPOINTING THE VILLAGE OF RIDGEWAY ELECTION**  
**INSPECTORS**

**WHEREAS**, per Wisconsin State Statute 7.30(4)(a), municipalities are to appoint for a term of two years in odd numbered years the election inspectors and voting deputies for the municipality, and

**NOW THEREFORE BE IT RESOLVED**, that the following Election Inspectors and Chief Election Inspectors are appointed to the Village of Ridgeway for two years (2021-2023):

<b>Chief Inspector</b>	Jeanne Ayers	722 Main Street
	Janice Meudt	119 West Farwell
	Deb O’Connell	222 Cretney St.
	Julene Garner	120 Keane St.
	Jenna Flemal	204 Weaver St.

<b>Election Inspector</b>	Sue Steen	199 Kirby St.
	Kari Phelan	121 West Farwell
	Elaine Gutzmer	301 Richards St.
	Kari Waterbury	224 Cretney St.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk and Elections Clerk have the authority to hire additional election inspectors as needed.

Adopted this 9th day of February, 2021

\_\_\_\_\_  
Jon Steen, Village President

**ATTEST:**

\_\_\_\_\_  
Lori Phelan, Village Clerk



113 Dougherty Court | Ridgeway, WI 53582

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### Public Property Usage Procedure

#### Park Shelter, Gym, & Multipurpose Room Reservation

*\*all facilities are rented on a first to come, first served basis\**

- Reservations are made by contacting the Village Office
  - Application/Reservation form is available:
    - in-person at the office & as a fillable and downloadable form on the village website
- Clerk reviews the request and approves or denies based on application form/deposit/fee receipts, rules of use, and availability of facility
  - The gym is a sport, exercise, and wellness facility
    - Care must be taken to maintain the floor for these purposes
  - The multipurpose room is available for public meetings, gatherings, and events
    - THE MULTIPURPOSE ROOM HOWEVER, IS **NOT** AVAILABLE AT THIS TIME, the village is in the process of getting it setup to be utilized by the community
- The schedule of reservations is posted on a public google calendar on the village website
- There will be a volunteer who will open and check-in the applicant/responsible person via a check-list. There will be spot checks by volunteers throughout the reservation time.
- There will be a volunteer who will close the facility and check-out the applicant/responsible person via a check-list



**RESOLUTION NO. 2021-04**

**A RESOLUTION IN APPRECIATION OF LORI L. PHELAN'S SERVICE  
TO THE VILLAGE OF RIDGEWAY**

**THE VILLAGE BOARD OF TRUSTEES in the VILLAGE OF RIDGEWAY,  
IOWA COUNTY, WISCONSIN** does hereby extend its gratitude to Lori L. Phelan for  
her six years of service to the Village of Ridgeway as Clerk/Treasurer.

The Board of Trustees wishes to sincerely thank Lori for her years of service to the village  
and to our residents. The Board and Village Staff wish Lori the very best with her future  
endeavors.

Adopted this 9<sup>th</sup> day of February 2021.

By \_\_\_\_\_  
Jon C. Steen, Village President

ATTEST:

By \_\_\_\_\_  
Hailey Roessler, Village Deputy Clerk