



## Finance Committee

### Meeting Minutes

**Date:** February 22, 2021, 5:30 p.m.

**Location:** Cardinal Community Center  
208 Jarvis Street  
Ridgeway, WI 53582

**Members Present:** J Steen  
M Casper  
S Vosberg

**Staff Present:** L Phelan  
H Roessler

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#### 1. Meeting Opening

##### 1.a Call to Order

Meeting called to order by Chair Steen @ 5:32 pm

##### 1.c Confirmation of Open Meeting Law Compliance

L Phelan confirmed this meeting was properly noticed and posted on **February 19, 2021** at the Village of Ridgeway Fire Station, USPS-Ridgeway, Farmers Savings Bank-Main Street, Ridgeway and on the Village website.

##### 1.d Adoption of Agenda

Motion by M Casper, Seconded by S Vosberg, to adopt the agenda. Motion carried.

##### 1.e Adoption of Minutes

Motion by S Vosberg, Seconded by M Casper, to adopt the minutes. Motion carried.

#### 2. Business

##### 2.a Discussion regarding job descriptions

Motion by M Casper, Seconded by S Vosberg, to approve job descriptions with edits as discussed. Motion carried.

3. Convene into closed session

Motion by S Vosberg, Seconded by M Casper, to convene in closed session. Motion carried.

4. Reconvene in Open Session

Motion by M Casper, Seconded by S Vosberg, to reconvene in open session. Motion carried.

5. Recommendation to the Full Board

5.a Decision from discussion during closed session

Recommendation to the board to offer the Clerk/Treasurer position to Hailey Roessler.

Recommendation to have Lori Phelan as temporary consultant as needed.

6. Adjournment

Motion by M Casper, Seconded by S Vosberg, to adjourn at 6:42 pm. Motion carried.