

THE VILLAGE OF



# RIDGEWAY

Village of Ridgeway | 208 Jarvis Street | Suite A | Ridgeway, WI 53582

## Park Reservation Form

Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Date and time of event: \_\_\_\_\_  
 Description of Event: \_\_\_\_\_  
 Anticipated # of attendees: \_\_\_\_\_  
 Special Instructions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Facilities Reserved:

#### Shelter (includes park and restrooms)

<b>Resident</b>	<b>Non-resident</b>	Refundable Deposit
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Circle your appropriate selections:

<b>0 to 150 Guests</b>	\$ 50.00	\$100.00	\$100.00
<b>151+ Guests</b>	\$100.00	\$200.00	\$100.00

*If you wish to rent other facilities contact the Village Office.*

### Agreement and Waiver

**Park Regulations:** Park is open from 8:00 am to 10:00 pm, unless otherwise approved.

This is a family park, which is open to everyone. Although you are reserving the use of the park, shelter and restroom, the general public could also be there. All park patrons are responsible for keeping the park clean. Put trash in receptacles provided.

**NO glass bottles**, foul language, intoxicated person(s), lewd or abusive behavior, or open fires allowed in park

A deposit is required with the rental fee of the facilities. The person renting the facilities is responsible for any mess left or damage that was done during the use of the facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs over the amount of the deposit. Costs are indicated below:

**Clean-up.....\$25 per hour**

**Damage (labor for village staff).....\$25 per hour**

If any clean-up or repair require work to be done by a third party a copy of the bill will be sent.....as billed

The Village of Ridgeway is not responsible for lost or damaged personal items. I further agree not to hold the Village of Ridgeway responsible for injuries unless, caused by negligence of the Village.

**By signing this reservation, you are agreeing to the conditions and agreements above.**

X

\_\_\_\_\_  
Responsible Party

Thank you – Village of Ridgeway Park Department

**FEES DUE AT LEAST 30 DAYS IN ADVANCE OF EVENT AND MUST ACCOMPANY THIS RESERVATION FORM**