



Streets, Sidewalks and Parks Committee

Meeting Minutes

Date: January 14, 2021, 6:30 p.m.

Location: Cardinal Community Center
Multipurpose Room
208 Jarvis Street
Ridgeway, WI 53582

Members Present: K Venden
M Casper
J Garner

Members Absent: Participant

Staff Present: Deputy Clerk - H Roessler

1. Meeting Opening

1.a Call to Order

Meeting called to order by Chair Casper @ 6:38 pm.

1.b Roll Call

Roll Call was taken and is listed above.

1.c Confirmation of Open Meeting Law Compliance

H Roessler confirmed this meeting was properly noticed and posted on **January 13, 2021** at the Village of Ridgeway Fire Station, USPS-Ridgeway, Farmers Savings Bank-Main Street, Ridgeway and on the Village website.

1.d Adoption of Agenda

Motion by K Venden
Seconded by J Garner

Motion to adopt the agenda

Motion carried

1.e Adoption of Minutes

There were no minutes to adopt.

2. Business

2.a Discuss draft facilities usage documents

Discussion was had amongst the committee members and attendee MK Baum regarding community usage of facilities at 208 Jarvis Street.

Procedure for reserving the space was outlined and H Roessler will draft the policy.

More work needs to be completed before the multipurpose room can be utilized by the community for meetings, gatherings, or events.

The gym is ready to serve as a sport, exercise, and wellness facility for the community. Three gates will be needed for the hallways to protect the property. The North Entrance will be used as the main entrance/community entrance for the facility.

Specific protocols were discussed regarding the COVID-19 pandemic.

The draft usage document was edited by committee members and H Roessler will make the suggested changes. A special agreement regarding public health with respect to the pandemic will also be drafted. An inventory of sports equipment and property at the facility will be taken by staff and prepared for committee members. H Roessler will prepare the policy and procedures for rental, and draft check-in/out lists for the renter.

Committee members and staff will continue to research other community center usages and scheduled a follow-up meeting for Tuesday, January 19th at 6:30 pm.

2.a.1 Other Community Examples

2.b Public Property Usage - Gym

This item was tabled until the next meeting, Tuesday, January 19th, 2021.

2.c Public Property Usage - Multipurpose Room/Meeting Rooms

This item was tabled until the next meeting, Tuesday, January 19th, 2021.

3. Adjournment

Motion by K Venden

Seconded by J Garner

Motion to adjourn at 9:07 p.m.

Motion carried